





Lake Worth Drainage District

Classification and Compensation Study
2025



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Agenda

1. Scope of Work
2. Job Evaluation – Classification Plan
3. Market Survey
4. Proposed Compensation Plan
5. Implementation of Classification and Compensation Plan
6. Future Administration of the System
7. Questions

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Why a Classification and Compensation Study?

Classification:

- Internal Structure supports career progression and internal pay equity

Compensation:

- External Survey supports market competitiveness and provides current data to use when developing pay proposals (ex: for contract negotiations or annual COLA recommendations)



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Scope of Work and Process

Project Scope:

- Study Preparation and Project Meetings
- Determination of Comparable Communities
- Employee Kick Off Meeting
- Market Survey
- Analyzed Market Data
- Conducted Job Evaluation
- Prepared Classification and Compensation Plan
- Draft Report
- Presentation
- Finalize Report



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Job Evaluation

MGT

Forty-six (46) positions were reviewed using the following nine (9) job factors to support Internal Equity:

- Education – Required Preparation and Training
- Work Experience – Years of Experience Needed to Perform Job
- Decision Making and Independent Judgment
- Responsibility for Policy Development
- Planning of Work
- Contact with Others
- Work of Others (Supervision Exercised)
- Working Conditions
- Use of Technology/Specialized Equipment



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Job Evaluation

MGT

Positions were evaluated based on the following:

- Job Description
- Employee's Completed Job Analysis Questionnaire (JAQ)
- Supervisor Comments on JAQ
- Virtual interviews conducted by MGT with at least one (1) employee in each position.

The Classification Plan was developed based on the factors in the JAQ, ensuring that positions are aligned based on a consistent set of criteria.

Table 1 – Proposed Classification Plan



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Comparable Agencies



Acme ID	Old Plantation WCD	City of Boca Raton
Broward Co. WCDs 2, 3, 4	Pal-Mar WCD	City of Boynton Beach
Central Broward WCD	Pine Tree WCD (Broward County)	City of Delray Beach
Cocomar WCD	Plantation Acres ID	City of Greenacres
Coral Springs ID	Seminole ID	City of Lake Worth Beach
Gladeview & Highland Glades WCDs	Shawano WCD	City of West Palm Beach
Hobe-St. Lucie CD	South Broward DD	Palm Beach County
Indian Trail ID	South Florida WMD	Town of Haverhill
Lauderdale Isles WMD	South Indian River WMD	Town of Lake Clarke Shores
North Lauderdale WCD	Sunshine WCD	Village of Golf
North Palm Beach Heights WCD	Tindall Hammock Irrig. & Soil CD	Village of Palm Springs
North Springs ID	Troup-Indiantown WCD	Village of Royal Palm Beach
Northern Palm Beach County ID	City of Atlantis	Village of Wellington

- ID/IC/DD=Improvement/Conservancy/Drainage District.
- WC/MD=Water Control/Management District.

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Market Survey



Data is collected through the use of a survey

- Each position is defined to assist in gathering accurate data.
- Salary data are reviewed to determine if information gathered is appropriate for the position surveyed.
- Salary ranges are the preferred method to gather salary data.
- Salary data gathered is the current market for the positions.

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Proposed Compensation Plan



Proposed Compensation Plan Salary Ranges have been developed at the 50th percentile of the market data – Table 1 and Table 2.

The Compensation Plan consists of thirteen (13) pay grades; one (1) being lowest and thirteen (13) being highest. The Grades have been grouped together in “Bands” based on breaks identified in the market data.

There is a 10% gradation between the Grades in Band A, C and D, and there is a 7% gradation between the Grades in Band B.

All Grades have a 55% range spread from minimum to maximum.



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Proposed Implementation



- Employees whose present compensation is below the minimum compensation of the range for their classification should be raised to the minimum of the range.
- The compensation of employees whose present compensation is within the range for their classification should be slotted into the new Compensation Plan at their current pay rate.
- The compensation of employees whose present compensation is above the maximum compensation of the range should be held at their present rate, without a reduction in compensation, until such time that further market analysis indicates commensurate alignment with the marketplace.
 - However, the District may consider lump sum increases for these employees, which would not impact base compensation levels, until the ranges adjust to include the individual employee compensation rates.



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Future Administration

Classification:

- Review classifications each year to respond to changing conditions.
- Create, Adjust and/or Eliminate classifications as needed.

Compensation:

- Survey Comparable Agencies for salary changes, consider other sources such as CPI.
- Use collected data to consider pay ranges adjustments and pay increases for employees.

**MGT**

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**MGT**

Thank you

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Lake Worth Drainage District
Comprehensive Table 1

Position:	Skill Level	MGT Proposed Grade	50th Percentile Salary Survey Data		Current Salary Range		Proposed Salary Range 50th Percentile	
	370 - 410	4						
AP/Payroll Specialist		4	52,400	80,909	49,525	81,723	51,500	79,825
Equipment Operator IV		4	49,920	84,748	37,731	62,317		
Geospatial Technician		4	58,304	91,773	49,525	81,723		
Herbicide Operations Technician		4			35,298	58,240		
Licensed Applicator with CDL A		4			37,731	62,317		
Mechanic		4	46,618	73,083	40,435	66,706		
O&M Specialist		4	51,750	86,940	46,301	76,398		
Permit Specialist		4			46,301	76,398		
Operations Support Specialist		4			46,301	76,398		
ROW Specialist		4			46,301	76,398		
	325 - 365	3						
Equipment Operator III		3	42,786	72,313	32,989	54,434	44,165	68,456
Facilities Maintenance Technician		3			35,298	58,240		
Licensed Applicator		3	42,733	64,757	35,298	58,240		
ROW Compliance Technician		3			35,298	58,240		
	280 - 320	2						
Equipment Operator II		2	41,206	65,500	28,787	47,507	40,150	62,233
Field Maintenance Tech		2	43,227	69,569	28,787	47,507		
Receptionist		2	38,295	59,351	30,826	50,856		
Records Assistant		2			30,826	50,856		
	Up to 275	1						
Assistant Applicator		1			25,168	41,496	36,500	56,575
Equipment Operator I		1	39,344	59,915	25,168	41,496		

50th Percentile - Proposed Pay Ranges		
Band A 10% Between Each Grade and a 55% Range Spread		
Grade	Minimum	Maximum
1	36,500	56,575
2	40,150	62,233
3	44,165	68,456

Band B 7% Between Each Grade and a 55% Range Spread		
Grade	Minimum	Maximum
4	51,500	79,825
5	55,105	85,413
5E	55,105	85,413
6	58,962	91,392
7	63,090	97,789
8	67,506	104,634

Band C 10% Between Each Grade and a 55% Range Spread		
Grade	Minimum	Maximum
9	75,500	117,025
10	83,050	128,728
11	91,355	141,600

Band D 10% Between Each Grade and a 55% Range Spread		
Grade	Minimum	Maximum
12	119,500	185,225
13	131,450	203,748

Executive Director 40 Range Spread		
Grade	Minimum	Maximum
14	149,500	231,725

Fiscal Year 2026 Proposed Budget

Governing Board Workshop
June 3, 2025
Agenda Item #4



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Budget Timeline



- ✓ June 2025 – Proposed budget workshop
- July 2025 – Preliminary Budget presented to Board; Board approval to advertise Preliminary Budget and public hearing
- August 2025 – Public Hearing and Final Budget Adoption

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Budget Presentation Outline



- FY26 Budget Priorities – Tommy Strowd
- Review of Draft FY26 Budget – Chris Johnson
 - Estimated Revenues
 - Proposed Expenditures

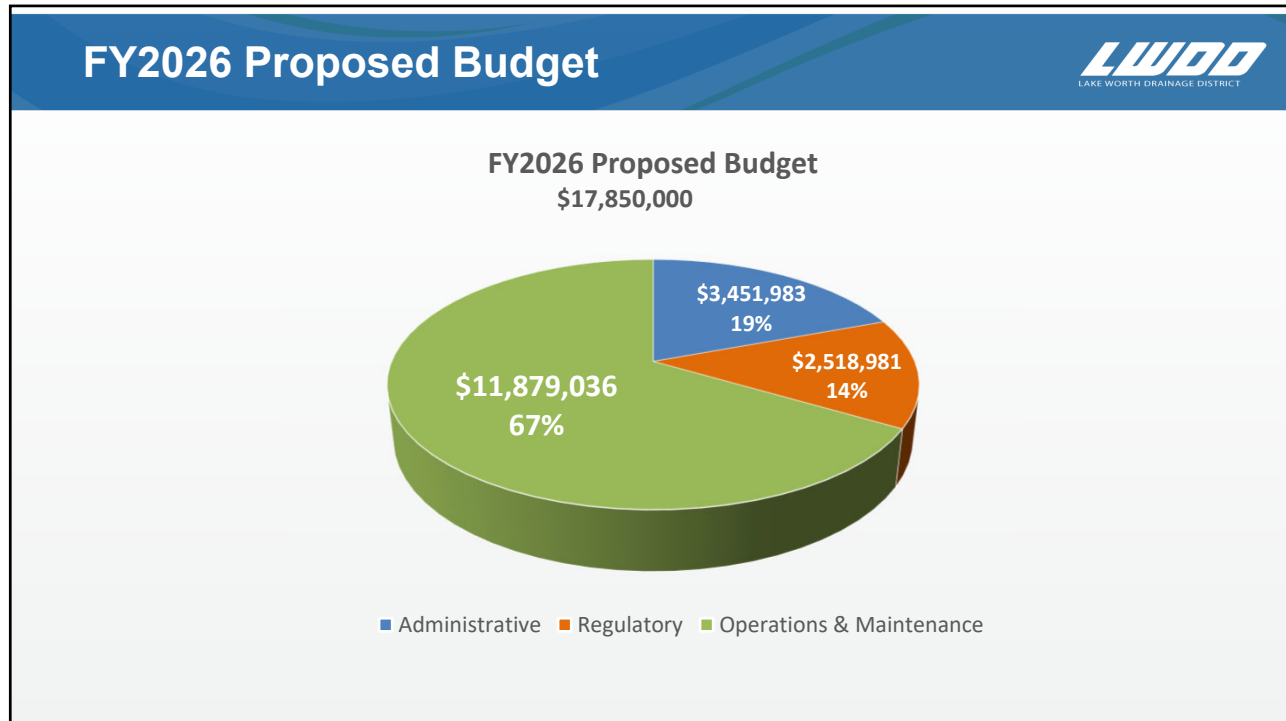
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FY26 Proposed Budget Overview

Tommy Strowd
Executive Director




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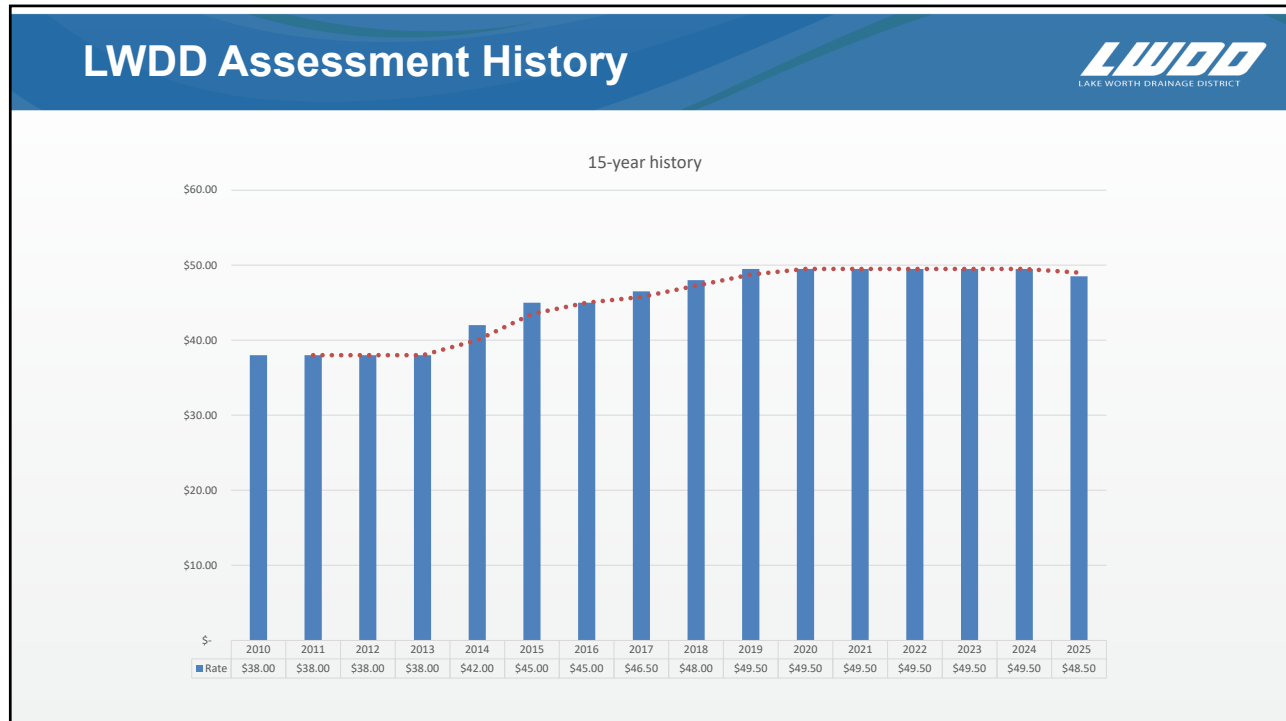
FY2026 Proposed Budget



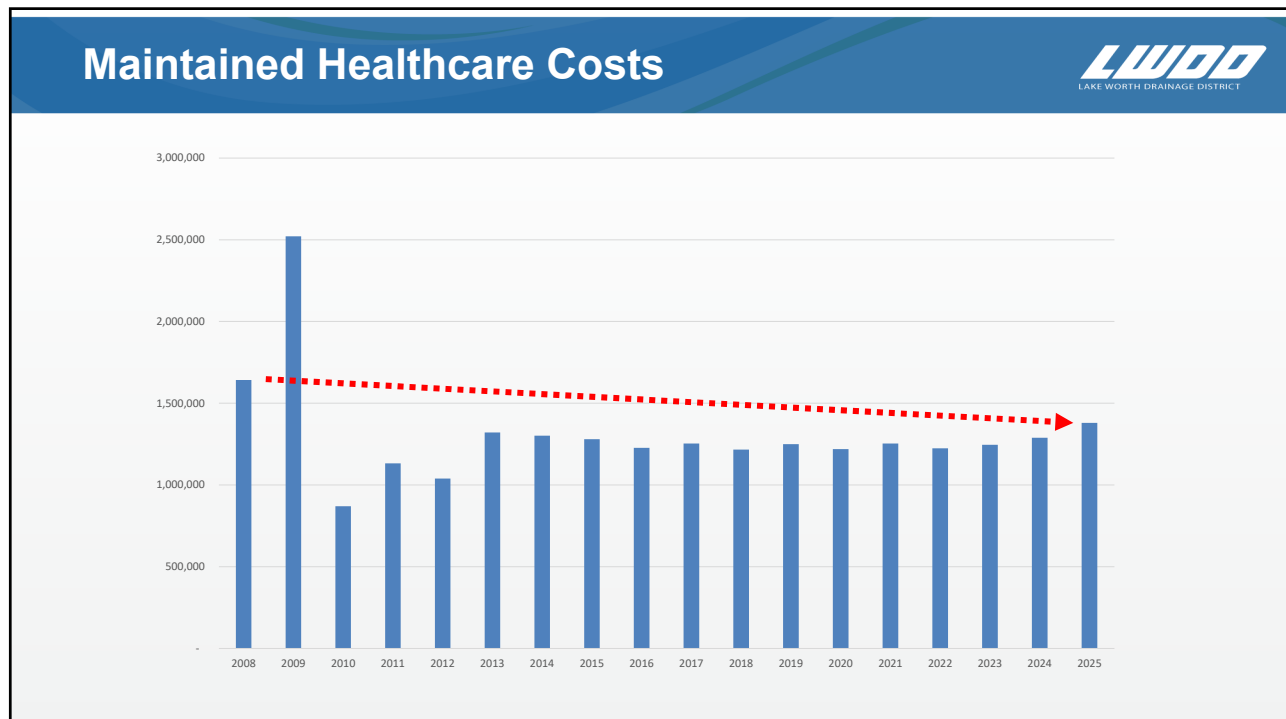
LAKE WORTH DRAINAGE DISTRICT

- Presenting balanced budget of \$17.8 million
 - Balanced with \$1.91 million in carryforward
- Current assessment is \$48.50
- Staff recommending no increase in FY26 assessment; balancing budget with carryforward/unrestricted funds

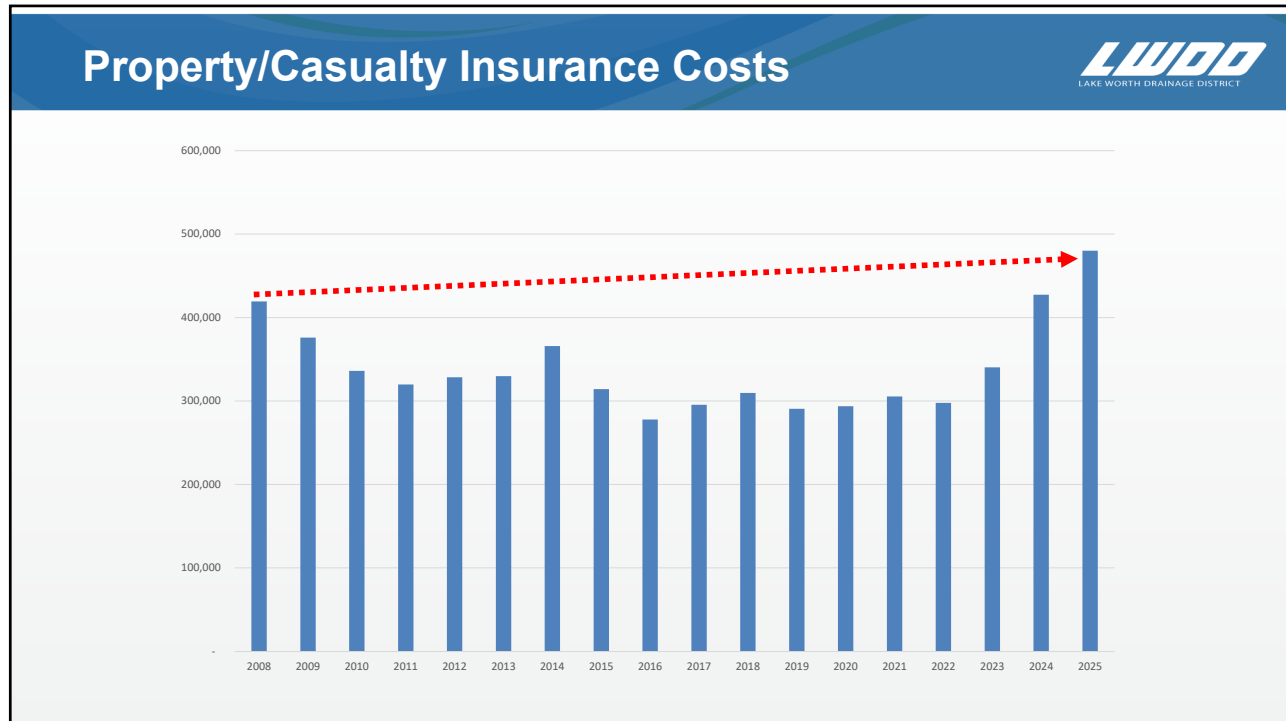
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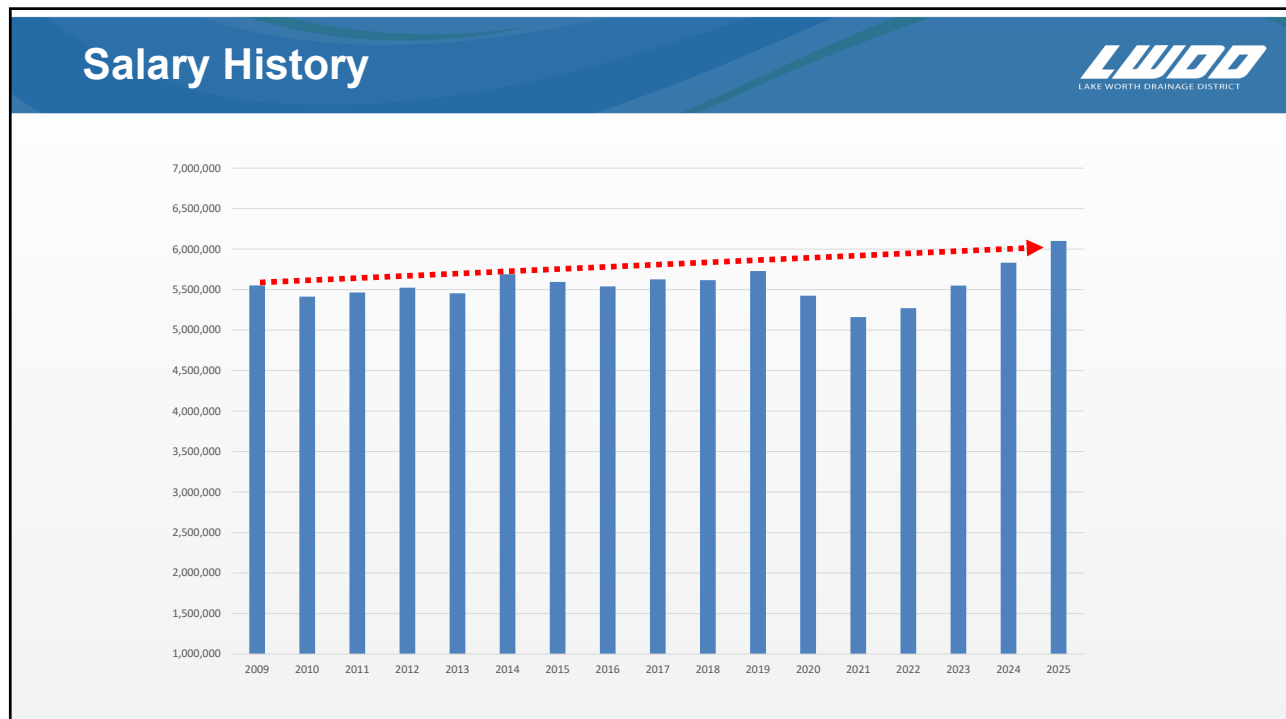
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Committed Fund Balances



- Committed Funds: \$51.6 million
 - Hazard Mitigation Fund: \$18.8 million
 - Capital Projects Fund: \$29.4 million (inc. \$18M TDR revenue)
 - Self Insurance Fund: \$2.3 million
 - Canal Revetment Fund: \$1.1 million
- All funds invested per Investment Policy
 - FY24 Earnings – ~\$3.5 million
 - Earnings earmarked for capital projects

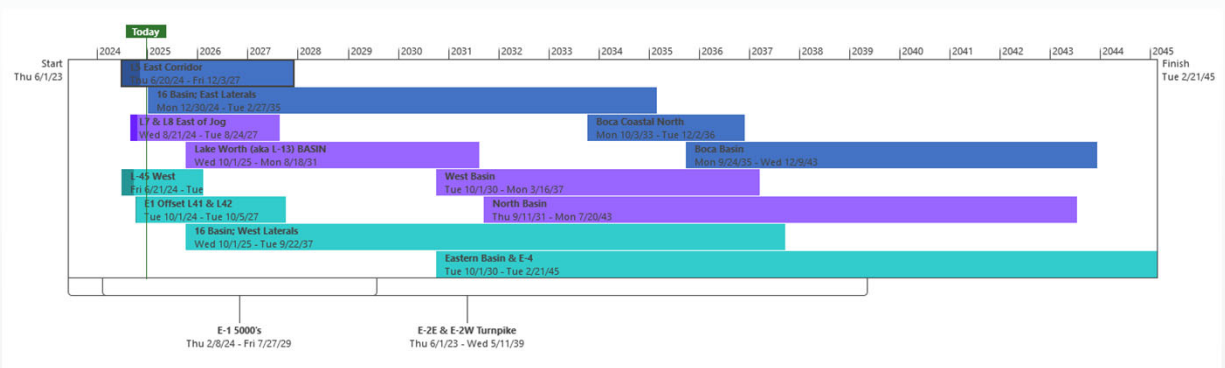
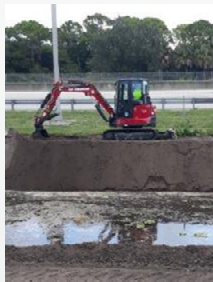
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FY26 Budget Priorities

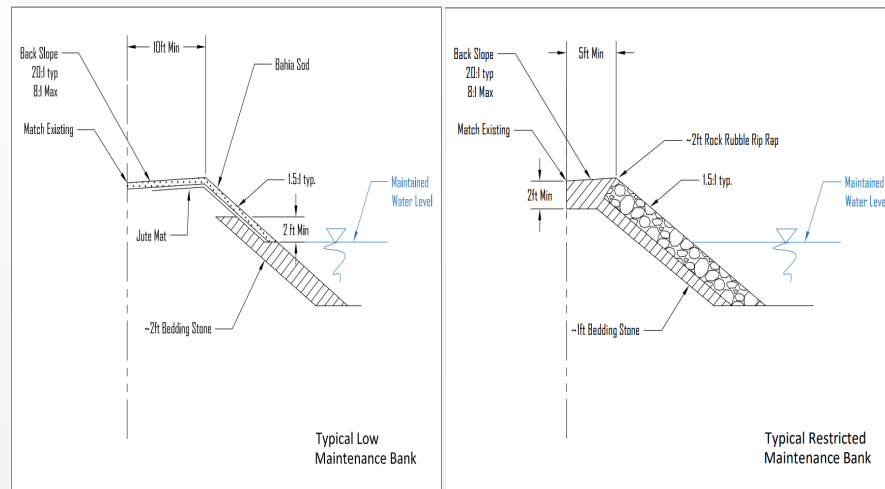


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- Map of Wellington, New Zealand, showing the distribution of five levels of coastal erosion risk. The map is color-coded: Level 0 (black), Level 1 (green), Level 2 (yellow), Level 3 (orange), Level 4 (red), and Level 5 (purple). Key locations labeled include Royal Palm Beach, Golden Lake, West Palm Beach, Greenacres, Pigeon Bay, Lake Worthy, Lantana, Boynton Beach, Delray Beach, Kings Point, Boca Grande, Boca Raton, Deerfield Beach, and Wellington. A legend in the bottom right corner defines the color coding for the erosion risk levels.
- Level 0
 - Level 1
 - Level 2
 - Level 3
 - Level 4
 - Level 5



Low Maintenance Bank Design



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MRP Example: Restricted Maintenance Bank L-48 Canal – East of Boca Del Mar Dr.

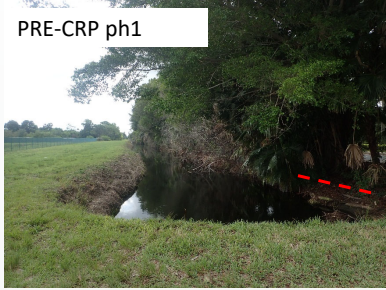


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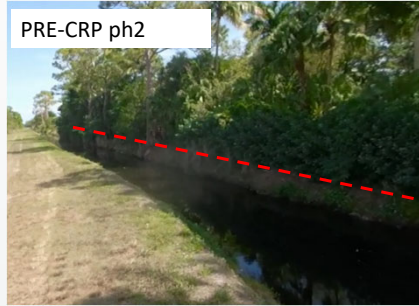
MRP Example: Restricted Maintenance Bank L-45 Canal – West of E-2W & FL Turnpike



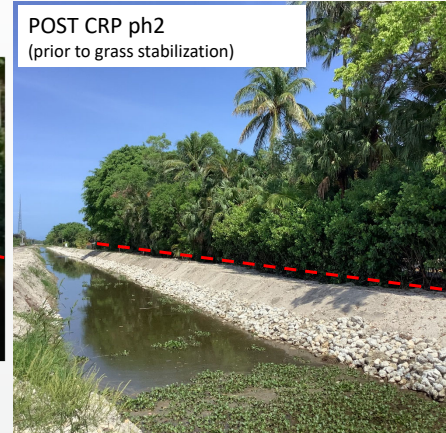
PRE-CRP ph1



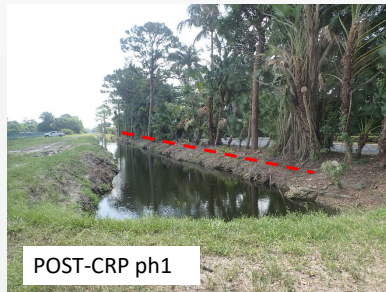
PRE-CRP ph2



POST CRP ph2
(prior to grass stabilization)



POST-CRP ph1



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FY26 Budget Priorities Fleet & Equipment

- Replacement of surplus equipment
 - 4 Ford Trucks (business need)
 - 1 Dump Truck
 - 1 Spray Truck
- New:
 - 1 Mini excavator for Heavy Equipment Crew
 - Small equipment & attachments



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FY26 Budget Priorities Mowing

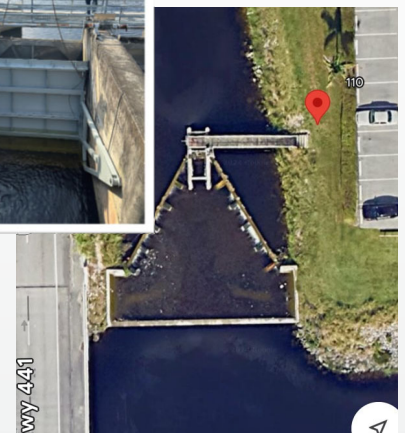
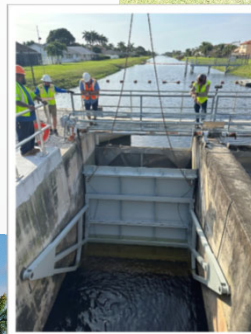
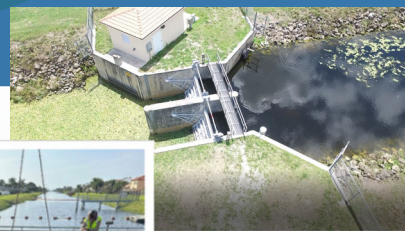
- Increased level of service in FY25
 - Flat Mowing: 6 times per year
 - Slope Mowing: 2-3 times per year
- Continuing mowing contracts



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FY26 Budget Priorities Structure Maintenance

- Replacement of gates at Control Structures 16 (1 radial) & 17W (2 radial)
- Installation of second pump at Control Structure 12
- Installation of back-up generators for pumps at Control Structures 1 & 3
- Installation of SCADA Control at Control Structure 14 (carry-forward from FY25)



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FY26 Budget Priorities Comprehensive Modeling Effort



- ✓ Phase 1 completed
 - Sub-basin delineation and conveyance features
- ✓ Phase 2 completed - HYDRAULICS
 - Collected culvert information
 - Collected bathymetry data
 - Developed centerline alignment, canal sections and canal specific hydraulic parameters
- ✓ Phase 3 completed – compiled information for a functional model
- ✓ **Model calibration complete!**
 - Final model & report (superseding prior “Interbasin Study 1996 rev”) on schedule to be complete; presented to Board in August
 - FY2026 reflects funding for continued maintenance and enhancements



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FY26 Budget Priorities Facility Improvements

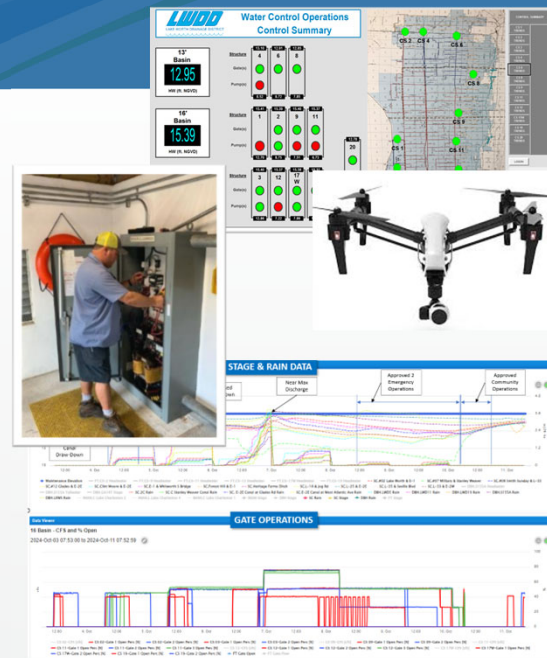
- Install drop-arm gate at main campus access entrance
- Overhaul of shop restrooms
- Construction of Aquatics office building (carry-over from FY25)



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FY26 Budget Priorities Information Technology

- Ongoing service maintenance and enhancements to water operations technology
 - SCADA system
 - Smartcover
 - eRIS Water Management Dashboard
- Replacement:
 - Staff computers (4-year cycle)
 - Aerial drone
- New ArcGIS video server for video indexing



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FY26 Budget Priorities Human Resources

- Retention of LWDD's most important resource – our employees!
- Ensuring competitive wages and benefits to retain and recruit employees
- Compensation & Classification Study completed
 - Salary adjustments budgeted



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FY26 Proposed Budget: Revenues and Expenditures

Chris Johnson
Director of Finance



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Fiscal Year 2026 Proposed Budget Revenues



							Forecast	Budget
							2024/2025 to Budget	2024/2025 to Budget
							2025/2026	2025/2026
		ACTUAL 2023/2024	BUDGET 2024/2025	FORECAST 2024/2025	BUDGET 2025/2026	NOTES		
REVENUES								
NON-AD VALOREM ASSESSMENTS								
Assessments - Current	31910	16,184,985	15,899,000	15,905,014	15,899,000	327,811 Parcels @\$48.50	0.0%	0.0%
Discount on assessments	31920	(567,986)	(636,000)	(565,000)	(636,000)	4% of Assessments	12.6%	0.0%
Commissions - PBC Tax Collector	31930	(152,881)	(158,900)	(159,000)	(158,900)	1% of Assessments	-0.1%	0.0%
Tax Roll Preparation - PBC Property Appraiser	31940	(150)	(200)	(150)	(200)		33.3%	0.0%
Tax Roll Processing - PBC Information Systems Services (ISS)	31945	(3,850)	(4,000)	(3,850)	(4,000)		3.9%	0.0%
Total NON-AD VALOREM ASSESSMENTS		15,460,118	15,099,900	15,177,014	15,099,900		-0.5%	0.0%
OTHER REVENUE								
Delinquent assessments	31950	6,758	10,000	8,000	10,000		25.0%	0.0%
Tax Collector - Reimbursement of expenses	31960	80,067	50,000	95,233	50,000		-47.5%	0.0%
Releases - Quit Claim/Chancery	32910	2,000	2,500	2,000	2,500		25.0%	0.0%
Permit fees	32920	1,210,025	500,000	615,429	500,000		-18.8%	0.0%
Sales of Surplus Equipment	36010	64,361	10,000	10,000	10,000		0.0%	0.0%
Miscellaneous	36020	744	1,000	300	1,000		233.3%	0.0%
Right-of-way Agreements	36030	113,688	200,000	224,775	250,000	Increase for C-51 Reservoir	11.2%	25.0%
Sales of Surplus Real Estate	36100	22,420	0	0	0		0.0%	0.0%
Interest - Maintenance	36110	499,090	10,000	455,000	10,000		-97.8%	0.0%
Interest - Hazard Mitigation Funds	36120	1,321	0	0	0		0.0%	0.0%
Interest - Capital Projects	36126	1,007,564	0	0	0		0.0%	0.0%
Interest - Self-Insurance	36130	0	0	0	0		0.0%	0.0%
Change in Value	36150	2,025,810	0	0	0		0.0%	0.0%
Prior year carryforward	36900	0	1,465,600	0	1,916,600		#DIV/0!	30.8%
Total OTHER REVENUE		5,033,848	2,249,100	1,410,737	2,750,100		94.9%	22.3%
TOTAL REVENUES		20,493,966	17,349,000	16,587,751	17,850,000		7.6%	2.9%

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Fiscal Year 2026 Proposed Budget Expenditures



		ACTUAL 2023/2024	BUDGET 2024/2025	FORECAST 2024/2025	BUDGET 2025/2026	NOTES	Forecast	Budget
							2024/2025 to	2024/2025 to
							Budget	Budget
							2025/2026	2025/2026
EXPENDITURES								
SALARIES & BENEFITS								
Salaries	51010	5,831,255	6,300,000	6,100,000	6,425,000	93 employees	5.3%	2.0%
Social Security	51020	343,108	391,000	378,200	398,000	6.2% Rate	5.2%	1.8%
Medicare	51025	81,289	91,000	88,500	93,000	1.45% Rate	5.1%	2.2%
Retirement	51030	978,542	1,077,000	1,043,000	1,099,000	FIS Employer Contribution Rate - Blended (Reg/Sr Mgmt/DRDP) ~ 17%	5.4%	2.0%
Health Insurance	51040	1,288,905	1,600,000	1,380,000	1,600,000	93 employees	15.9%	0.0%
Uniforms	51050	16,112	19,000	15,000	19,000		26.7%	0.0%
Total SALARIES & BENEFITS		8,539,211	9,478,000	9,004,700	9,634,000		7.0%	1.6%
ADMINISTRATIVE								
Board of Supervisors	52010	10,350	20,000	12,000	20,000		66.7%	0.0%
Travel, Education, Memberships & Publications	52020	59,695	75,000	60,000	75,000		25.0%	0.0%
Advertising	52040	16,988	15,000	15,000	15,000		0.0%	0.0%
Permit & other fees	52050	2,773	10,000	3,500	10,000		185.7%	0.0%
Recording fees	52060	3,177	5,000	3,000	5,000		66.7%	0.0%
Taxes	52070	4,471	5,000	5,000	5,000		0.0%	0.0%
Insurance	52080	427,383	500,000	480,000	520,000	General Liability - \$310K; Worker's Compensation - \$160K, Settlements - \$50K	8.3%	4.0%
Miscellaneous	52090	13,979	10,000	15,000	10,000		-33.3%	0.0%
Total ADMINISTRATIVE		537,916	640,000	593,500	660,000		11.2%	3.1%
UTILITIES								
Utilities	53010	122,646	130,000	115,000	130,000	Telephone & fax service - \$38K; Garbage & recycling - \$12K; Water - \$16K; Electricity - \$32K; Cable & internet - \$10K; Cell and tablets service - \$22K	13.0%	0.0%
Electricity - Pumps	53020	161,425	175,000	200,000	175,000	Control structures #1, 2, 3, 4, 9, 11, 12, 17W, 19, 20	-12.5%	0.0%
Waste Disposal	53030	28,489	38,000	30,000	38,000	Govt assessment - \$3K; Dump fees - \$35K	25.7%	0.0%
Total UTILITIES		312,560	343,000	345,000	343,000		-0.6%	0.0%

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Fiscal Year 2026 Proposed Budget Expenditures



		ACTUAL 2023/2024	BUDGET 2024/2025	FORECAST 2024/2025	BUDGET 2025/2026	NOTES	Forecast	Budget
							2024/2025 to	2024/2025 to
							Budget	Budget
							2025/2026	2025/2026
EXPENDITURES								
FIELD OPERATIONS & MAINTENANCE								
Repairs & maintenance - Heavy Equipment	54010	132,873	95,000	135,000	115,000		-14.8%	21.1%
Repairs & maintenance - Tractors & mowers	54012	96,609	75,000	115,000	100,000		-13.0%	33.3%
Repairs & maintenance - Vehicles	54020	117,342	100,000	120,000	100,000		-16.7%	0.0%
Repairs & maintenance - Heavy Trucks	54025	81,974	55,000	60,000	75,000		25.0%	36.4%
Repairs & maintenance - Aquatic Equipment	54030	11,357	15,000	14,000	17,000		21.4%	13.3%
Repairs & maintenance - Chipper Equipment	54032	33,131	20,000	20,000	20,000		0.0%	0.0%
Repairs & maintenance - Other Equipment	54040	13,261	12,000	15,000	15,000		0.0%	25.0%
Repairs & maintenance - Buildings & improvements	54050	89,804	75,000	80,000	80,000		0.0%	6.7%
Repairs & maintenance - Right-of-ways	54060	636,558	600,000	675,000	625,000	Mowing \$400K, ROW Gates \$50K, Miscellaneous \$125K and Wildlife Control \$50K	-7.4%	4.2%
Repairs & maintenance - Right-of-ways, Rehabilitation	54061	515,299	1,075,000	750,000	1,100,000	Bank restoration \$600K; Contracted services for: Clearing \$200K, Mapping, staking and surveying \$250K, and Ground stabilization \$50K	46.7%	2.3%
Repairs & maintenance - Controls & pumps	54070	159,127	50,000	135,000	100,000		-25.9%	100.0%
Repairs & maintenance - Canals	54090	630,660	750,000	700,000	750,000	Herbicides and aquatic maintenance	7.1%	0.0%
Total FIELD OPS & MAINTENANCE		2,517,995	2,922,000	2,819,000	3,097,000		9.9%	6.0%
EXPENDABLES								
Supplies - Shop	55030	71,525	79,000	110,000	90,000	Welding - \$11K; Paper goods and cleaning supplies - \$5K; Safety and spill items - \$20K; Facilities - \$20K; Automotive items - \$15K; Miscellaneous - \$19K	-18.2%	13.9%
Supplies - Tools	55050	19,118	21,000	15,000	21,000		40.0%	0.0%
Supplies - Fuels & Lubricants	55060	386,724	390,000	370,000	353,000	28K (L @ \$3.18 + 28K Diesel(On-Road) @ \$3.06 + \$50K Diesel(Off-Road) @ \$2.73, Current + 10%, Other products and service - \$40K	-4.6%	-9.5%
Supplies - Office	55080	61,748	58,000	55,000	58,000	Postage \$4K; Copiers \$2K; Toner \$5K; Resource materials \$3K; Meeting supplies \$5K; Employee recognition \$15K; First aid \$6K; Miscellaneous office products \$18K	5.5%	0.0%
Supplies - Technology	55090	9,303	30,000	15,000	70,000	Repairs & Maintenance, SLA Overages \$35K; Smart Cover Maintenance \$10K; and Chemical Building Security \$25K	366.7%	133.3%
Total EXPENDABLES		548,418	578,000	565,000	592,000		4.8%	2.4%

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Fiscal Year 2026 Proposed Budget Expenditures



							Forecast	Budget
							2024/2025 to	2024/2025 to
							Budget	Budget
							2025/2026	2025/2026

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Proposed Capital Expenditures



BUILDINGS & IMPROVEMENTS:			
DEPARTMENT	DESCRIPTION	QTY	COST
Management	Gate Security		100,000
	Shop Bathrooms		60,000
	Aquatics Office Building (Carryforward from FY 2025)		100,000
			<u>260,000</u>
CONTROL STRUCTURES / PUMPS:			
DEPARTMENT	DESCRIPTION	QTY	COST
Fleet / Structures	Control Structure No. 16 Hurricane & 17W - Two (2) Gate Replacement		300,000
	Control Structure No. 12 - Second Pump		675,000
	Control Structure No. 1 & 3 - Back-Up Pump Generator		300,000
	Control Structure No. 14 - SCADA Control (Carryforward from FY 2025)		50,000
			<u>1,325,000</u>
LIGHT EQUIPMENT:			
DEPARTMENT	DESCRIPTION	QTY	COST
Canal Maintenance	Mini Excavator (Fleet Expansion)	1	50,000
			<u>50,000</u>
HEAVY EQUIPMENT:			
DEPARTMENT	DESCRIPTION	QTY	COST
Canal Maintenance			-
			<u>-</u>

30

Budget Timeline



- ✓ June 2025 – Proposed budget workshop
- July 2025 – Preliminary Budget presented to Board; Board approval to advertise Preliminary Budget and public hearing
- August 2025 – Public Hearing and Final Budget Adoption

33

FY2026 Assessment Considerations



- Current assessment is \$48.50
- Balancing budget with \$1.9M in carryover funds
- CRP Phase II (MRP) program continuing; \$1.1M budgeted in FY26
- Operational costs increasing with inflation trends and increased level of services – mowing and ongoing maintenance of refurbished banks
- Staff recommending no increase in FY26 assessment; balancing budget with carryforward/unrestricted funds

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LWDD L-25 Pipe Repair/Rehabilitation

ITB #25-1557P.15

PROJECT UPDATE


Anthony LasCasas, Director of Operations & Maintenance

Board Workshop
June 3, 2025



1

Background



- 5/15/24 – Board approved staff recommended to adopt Resolution No. 2024-01 finding a certain piping easement agreement in default; directing staff to prepare the necessary plans and specifications to remedy the default and prepare cost estimates; directing the plans and cost estimates to be placed on file with the District; and providing an effective date.
- 9/11/2024- Board approved staff recommended adopting Resolution 24-03, which outlines the necessity for improvements, estimated costs, and the payment method for assessments, along with scheduling a public hearing to finalize the process
- This project involves removing 200 feet of fencing, clearing vegetation, and installing 150 feet of cured-in-place pipe.

2

Background



3

Invitation to Bid schedule and project timeline

Invitation to Bid Schedule

- ✓ March 6 – Broadcast ITB on DemandStar.com
- ✓ March 13–Non-Mandatory Pre-Bid meeting
- ✓ March 27– Bids due
- ✓ April 16– Board approval

Project Timeline

- Pre- Construction meeting on or before April 21, 2025.
- Substantial completion PENDING.

4

Staff Recommendation

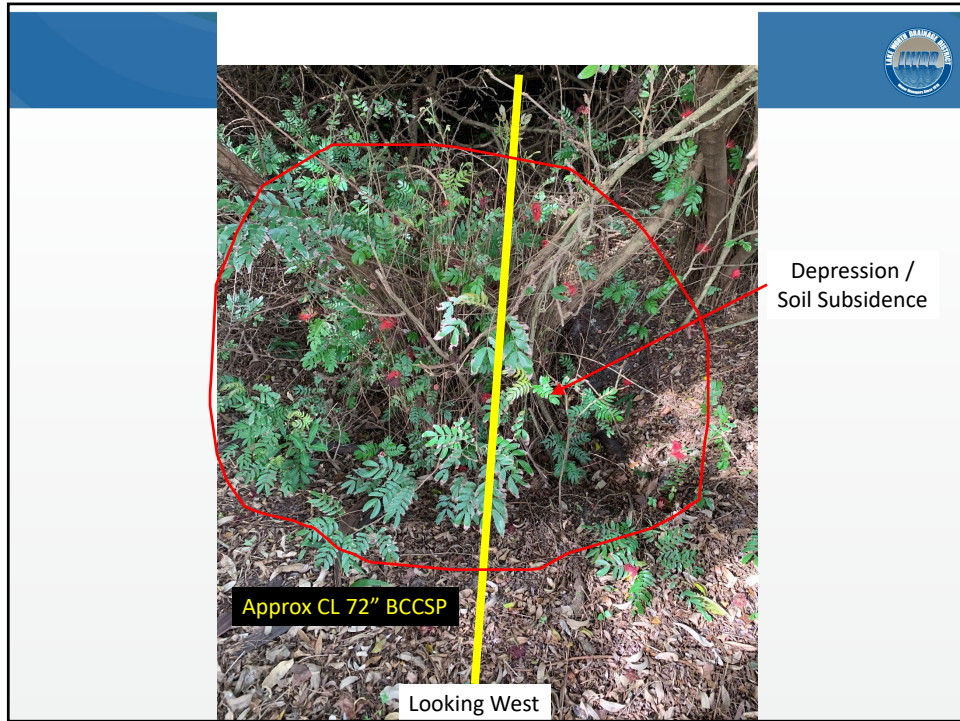


- Approval to award bid to the lowest responsive and responsible contractor. – Hinterland Group
\$278,574.00

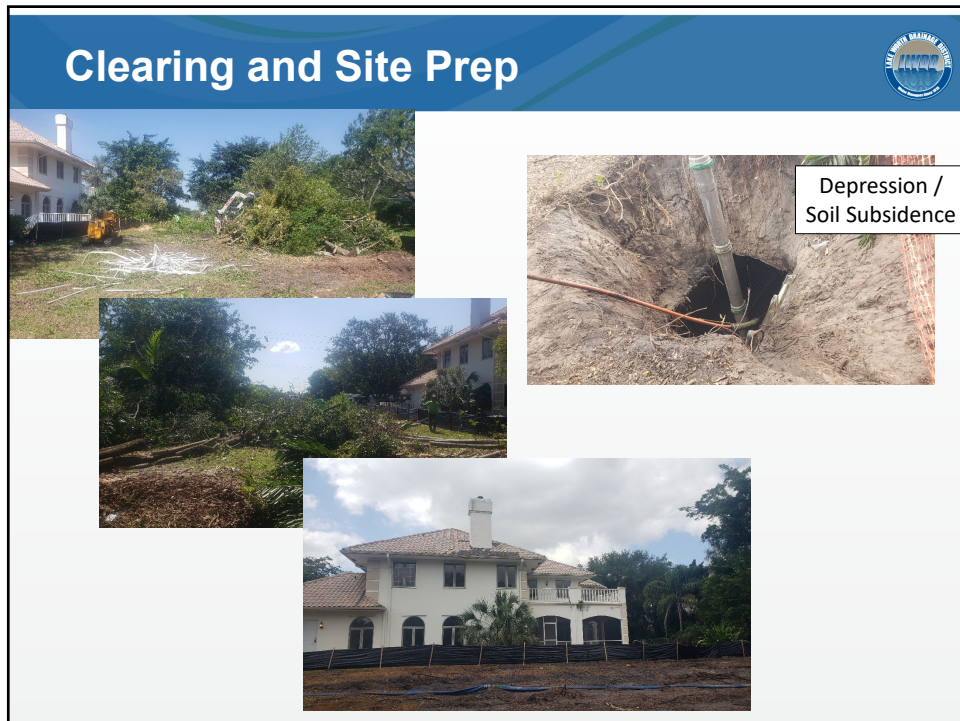
5



6




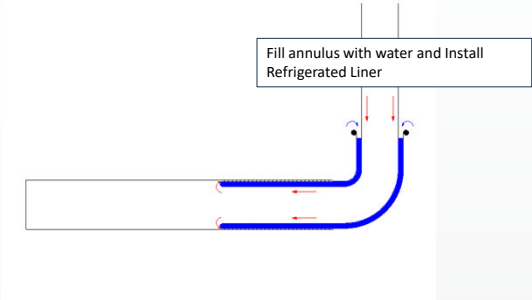

7



8



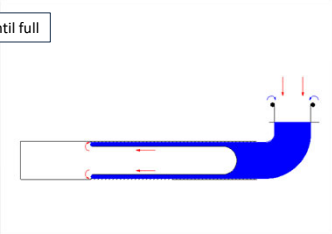
SLIP LINE PROCESS






Fill annulus with water and Install Refrigerated Liner

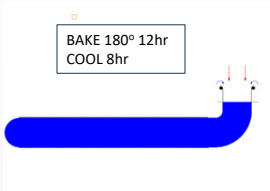

Continue to fill until full



9


SLIP LINE PROCESS





BAKE 180° 12hr
COOL 8hr

DRAIN & Cut ENDS



10