Lake Worth Drainage District Governing Board Meeting October 11,2023 FINAL Meeting Materials



Annual Surveying Services for Canal Rehabilitation Program RFP



#### **Proposed Timeline**

- ✓ June 14 Board authorization to advertise
- ✓ July 23 Advertise RFP
- ✓ August 25 RFP packages due
- ✓ August 31 Committee review and ranking
- ✓ September 13 Board approval of ranked firms and authorization to negotiate contracts with top ranked firms
- ✓ October 11 Board approval to enter into contracts with selected firms - WGI and Bowman Consulting

## **Contract Info**



- Initial contract for three-year period with annual renewal options; board approval required for renewal beyond 5 years
- As needed, staff requests quotes and issues work orders for services (ex. canal staking, boundary surveys, canal cross sections)
- \$100,000 budgeted in FY24

3

## **Negotiated Rate Schedule**



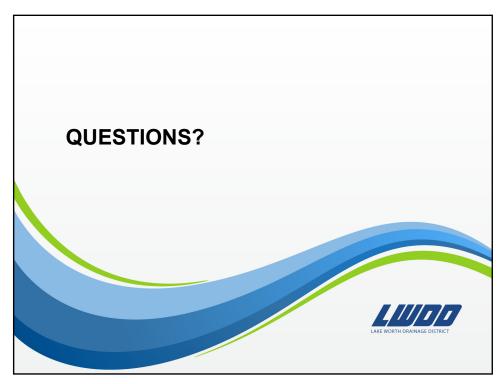
Title	Current Hourly Rate
Senior Project Surveyor	\$210
Project Surveyor	\$185
Senior Survey Technician*	\$140
Survey Technician	\$120
CADD Technician	\$115
3 Person Field Crew	\$190
2 Person Field Crew*	\$150
Administrative Assistant	\$100

## **Staff Recommendation**



- Approval to enter into Annual Surveying Services Contracts with:
  - 1. WGI, Inc.
  - 2. Bowman Consulting Group, Ltd.

5





**Background** 



- As vegetation is removed from low maintenance rights-of-way, additional resources are required to maintain these areas as well as our existing routine maintenance responsibilities.
- In order to effectively treat and control aquatic vegetation while actively maintaining the low maintenance rights-of-way, LWDD may request Contractor assistance to supplement District staff and spot treat designated areas, as needed.

## **Scope of Work**



- The RFQ is intended to prequalify Contractors only. Work is intended as supplemental services on an "as-needed" basis with no guarantee of work.
- Qualified Contractors will be requested to submit a proposal on a case-by-case basis, in accordance with the following criteria:
  - Contractor shall provide Licensed Applicator(s) and all necessary equipment for treatment as specified in the scope.
  - · LWDD shall provide herbicides for treatment.
  - Contractor shall be responsible for all reporting requirements and adhering to all applicable regulations.
  - Proposals are to be lump sum based on the mileage/surface acreage of a defined project.

3

# **Proposed Timeline**



- ✓ September 18 Broadcast on DemandStar.com
- ✓ October 5 Qualifications packages due
- October 11 Board approval of Qualified Contractors
- October 12, 2023 to September 30, 2024 Request for Bids for defined treatments, as needed

Λ

## **Qualified Contractors**



Received four (4) submittals prior to the deadline

	Company Name
1	Aquatic Vegetation Control, Inc.
2	Kerner Environmental
3	Wetlands Management SF, LLC

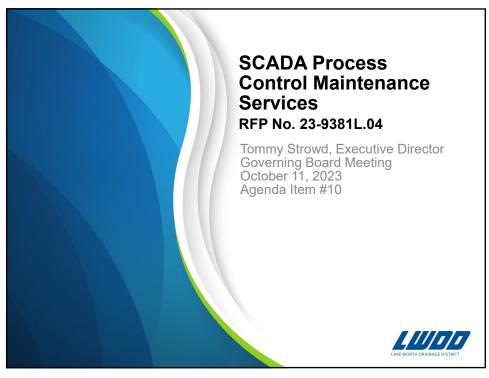
\*Received one (1) non-responsive submittals:

Ornelas Enterprises, LLC - No Licensed Applicators on staff, no prior herbicide application experience noted, did not acknowledge addendum, no proof of Workers Comp Insurance

# **Staff Recommendation**



- Approval of list of Qualified Contractors to perform Aquatic Vegetation Control Services, as needed, during a one-year period for Fiscal Year 2024, from October 2023 to September 2024
  - Aquatic Vegetation Control, Inc.
  - Kerner Environmental
  - · Wetlands Management SF, LLC



## **Background**

- Services contract to provide SCADA hardware/software expertise and support
- Services include but not limited to:
  - Repair/replace failed systems components
  - Emergency support/maintenance service
  - Consulting on design and implementation of control systems
  - Integration services for modification and/or additions to SCADA system



#### **RFP Schedule**

#### **Timeline**

- ✓ July 30 Advertise RFP
- ✓ August 24 RFP packages due
- ✓ August 31 Committee review and ranking
- ✓ September 18 Oral Presentations
- October 11 Board authorization to enter into a contract with top-ranked firm

3

## **Evaluation Committee**

- Tommy Strowd
- Anthony LasCasas
- Juan Tobar
- Joe Spetla

# **Proposal Evaluation Criteria**

- Responsiveness of Submittal
- Technical Expertise & Experience
  - SCADA and Software (FactoryTalk)
  - Water Management
- Past Performance/References
- Value

5

## **Ranked Firms**

- 1. Gray Matter Systems
- 2. Star Control
- 3. CEC Controls
- 4. CC Controls (current vendor)

## **Contract Terms**

- Initial 3-year term with annual renewal options; board approval required for renewal beyond 5 years
- Work orders issued for services as requested
- \$50K budgeted in FY24



7

## **Rate Schedule**

Rate Schedule							
Items	Description	Unit Cost	Unit Cost Price Per Hour				
Regular Time	Description	Unit Cost	Price Per ri	Price Per Hour			
1	Project Manager	HR	\$	18			
2	Project Engineer	HR	s	19			
3	Field Engineer	HR	\$	18			
4	Instrument Tech	HR	s	15			
5	Programmer	HR	\$	19			
6	Administrative	HR	s	12			
Emergency Time							
1	Project Manager	HR	\$	28			
2	Project Engineer	HR	\$	29			
3	Field Engineer	HR	\$	28			
4	Instrument Tech	HR	S	22			
5	Programmer	HR	s	29			
6	Administrative	HR	\$	19			

# **Staff Recommendation**

 Approval to enter into a contract with GrayMatter Systems for SCADA support services

4//////

Q





