



**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF SUPERVISORS OF  
LAKE WORTH DRAINAGE DISTRICT  
HELD AT THE DELRAY BEACH OFFICE ON  
DECEMBER 13, 2017 AT 8:30 A.M.**

**Board Members Present:**

James M. Alderman  
John I. Whitworth, III

Harry Raucher  
Steve Bedner

Jeffrey P. Phipps, Sr.

**1. Call to Order**

President Alderman called the meeting to order at 8:30 a.m.

**2. Pledge of Allegiance**

Mr. Whitworth led the Pledge of Allegiance.

**3. 30-Year Service Recognition - Robert M. Brown, Executive Director**  
• **Thomas Bosier, Equipment Operator II**

Mr. Brown and the Board of Supervisors recognized Mr. Bosier for his service to the District and presented him with a 30-year service pin.

**4. Agenda Revisions - Robert M. Brown, Executive Director**

There were no agenda revisions.

**5. Announcement of Annual Landowners' Meeting and Notice of Intent to Run by candidates seeking Office of Supervisor - Robert M. Brown, Executive Director**

Mr. Brown announced that candidates seeking to run in the upcoming election for Sub-Districts 3 and 5 must submit a notice of intent to run before the close of the meeting.

Mr. Brown stated that the Landowners' meeting will be held on January 10, 2018 at 9:00 a.m. and the Board Workshop and Regular Board Meeting will be held on the same day beginning at 8:00 a.m.

**6. Abstentions by Board Members from Items on the Agenda**

There were no abstentions.

**7. General Public Comment**

Susan Herman, President of Palm Greens Condominium Association 1, spoke on behalf of Palm Greens 1 & 2 to express their displeasure with the recent canal rehabilitation project that was completed on the L-31 Canal behind their homes. Ms. Herman shared

photos of damage to irrigation pipes and vegetation stacked on the canal bank. Ms. Herman requested that the District repair the broken pipes, remove the debris and replace the trees and hedges that were removed.

Palm Greens residents, Jacqueline Baird (13562 Via Flora), Betty Goldstein (13670 Via Flora), Benny Goldstein (no address provided), and John Pascarella (no address provided) also voiced their concerns regarding removal of the vegetation.

President Alderman emphasized the importance of maintaining unobstructed canal rights-of-ways for flood control and public safety.

Mr. LasCasas stated the debris was scheduled to be removed before the end of the week, and he will investigate the broken irrigation lines.

President Alderman recommended that the District repair the irrigation pipes as appropriate.

Ms. Herman stated that one pipe had already been repaired.

Alice Finst, 707 Place Tavant, shared that she once experienced stormwater rising in her yard along the E-3-1/2 Canal when the canal was blocked by debris, and expressed that it was in the best interest of all property owners that drainage canals be maintained and kept free of debris to prevent flooding. Ms. Finst complimented Mr. Strowd for his professional and informative presentation at the Master Gardner Monthly Educational meeting.

## **CONSENT**

- 8. Board comment or request to pull items from Consent Agenda**
- 9. Approval of minutes, check register and financial statement for the previous month**
- 10. Approval of revised Employee Handbook - Reagan Walker, Director of Administrative Services**
- 11. Board vote on Consent Agenda**

*A motion was made by Vice President Bedner to approve the Consent Agenda, seconded by Supervisor Raucher and approved unanimously.*

## **DISCUSSION**

- 12. Approval to award bid to qualified contractor for Mowing Services (RFB #17-9886P.06) - Anthony LasCasas, Assistant Director, Facilities and Maintenance**

Mr. LasCasas stated that the District solicited a Request for Bids for Mowing Services on the E-1, E-2W, E-2E and C. Stanley Weaver Canals in August 2017. Due to Hurricane Irma, the deadline for responses was extended by 60 days. The District received one bid from Toler Enterprises, Inc. Mr. LasCasas stated that the sole bid from Toler did not include a total price for both sides of the E-1 Canal, and recommended that the District re-solicit the bid for mowing services on the E-1 Canal.

Staff recommended approval to award a contract in the amount of \$101,000 for a period of one-year for mowing the E-2W, E-2E and C. Stanley Weaver Canal with the option for two additional annual renewals with board approval, and re-solicitation of the bid for mowing services on the E-1 Canal.

*A motion was made by Vice President Bedner to approve staff's recommendation, seconded by Supervisor Raucher and approved unanimously.*

**13. Approval of qualified contractors to provide Encroachment Removal and Demolition Services (RFQ #17-10047P.02) and Tree & Vegetation Removal Services (RFQ #17-9887P.02) - Anthony LasCasas, Assistant Director, Facilities and Maintenance**

Mr. LasCasas stated that the District solicited two Requests for Qualifications for Tree/Vegetation Removal Services and Encroachment Removal/Demolition Services to support the accelerated Canal Rehabilitation Program. Due to Hurricane Irma, the deadline for responses was extended by 60 days.

Mr. LasCasas stated there were six responsive and qualified contractors for Tree/Vegetation Removal Services:

1. Arbor Tree & Land, Inc. (ATL)
2. Tetro Land Development & Construction, LLC
3. Treecycle Land Clearing, Inc.
4. Zimmerman Tree Service, Inc.
5. Superior Landscaping & Lawn Services, Inc.
6. TSI Disaster Recovery, LLC

Mr. LasCasas stated there were two responsive and qualified contractors for Encroachment Removal/Demolition Services:

1. Arbor Tree & Land, Inc. (ATL)
2. TSI Disaster Recovery, LLC

Staff recommended approval of the lists of pre-qualified contractors to perform tree/vegetation removal services and encroachment removal/demolition services.

*A motion was made by Supervisor Raucher to approve staff's recommendation, seconded by Supervisor Phipps and approved unanimously.*

## **WORKSHOP**

**14. Legislative Update - Chris Coker, Coker Consulting, LLC**

Mr. Coker, participating via telephone, provided an update on the upcoming legislative session. He shared information on the legislative calendar and stated committee meetings were underway and session would begin on January 9, 2018. He briefed the board on committee appointments and legislation that might impact special districts.

## **STAFF REPORTS**

**15. Executive Director's Report**

Mr. Brown announced that the District received three formal notices of intent to run by candidates seeking the office of Board Supervisor. Jeffrey P. Phipps, Sr. (incumbent) and Joseph M. Lee submitted notice of intent to run for Sub-District 3. John I. Whitworth, III (incumbent) submitted notice of intent to run for Sub-District 5 and will be unopposed.

### **Director of Operations & Maintenance**

Mr. LasCasas provided an update on the Canal Rehabilitation Program. To date, the District has cleared vegetation from 40 miles of canal right-of-way. In the last 12 months, the District has cleared 26.31 miles of canal rights-of-way – LWDD (13.91 miles), contracted services (9.62 miles), developer (2.78 miles).

Mr. LasCasas provided an update on the SCADA Project, stating that Control Structures 11 & 12 are expected to be complete in January 2018.

### **Director of Administrative Services**

Ms. Walker invited board members to participate in the District's holiday activities.

### **Director of Finance**

Ms. Hoyt thanked the board for the timely responses to auditors and shared that the financial statements are expected to be presented in March or April 2018.

### **District Counsel**


Mr. Perry had nothing additional to report.

## **16. Board Comment**

The Board members had no additional comments.

## **17. Adjourn**

There being no further business, the meeting adjourned at 10:00 A.M.

  
\_\_\_\_\_  
President – James M. Alderman

  
\_\_\_\_\_  
Recording Secretary – Joann M. Aylor