



**MINUTES OF
THE LAKE WORTH DRAINAGE DISTRICT
BOARD OF SUPERVISORS
WORKSHOP MEETING
HELD AT THE DELRAY BEACH OFFICE ON
DECEMBER 5, 2017 AT 8:00 A.M.**

Board Members Present:

James M. Alderman
John I. Whitworth, III

Steve Bedner
Jeffrey P. Phipps, Sr.

Harry Raucher

1. Call to Order

President Alderman called the meeting to order at 8:00 a.m.

2. Agenda Revisions - Robert M. Brown, Executive Director

There were no agenda revisions.

3. LWDD Operating Policy 5.5 - Sale of District's Interests in Real Estate

As a follow up from the November 2017 regular board meeting, Mr. Brown shared a copy of the District's policy on the sale of lands and notification of adjacent property owners, and shared a draft letter template for future notifications. Mr. Brown stated that the current policy is sufficient for appropriate notification, and staff must ensure the policy is clearly communicated to prospective buyers and that certified proof of notification to adjacent landowners is received. The Board concurred and did not recommend any further changes to the policy.

4. Overview of Leisureville Bulkhead Rehabilitation along E-4 Canal

Mr. Brown presented photos of bulkheads constructed along the E-4 Canal at Leisureville in the 1980s. He stated that many of the bulkheads along the one-mile reach between Ocean Drive and Woolbright Road are in a state of disrepair and in need of remediation, including a 400-foot reach of canal right-of-way that was fenced due to immediate safety concerns. District staff previously met with Leisureville representatives and agreed to cost share remediation of the 400-foot reach of canal right-of-way up to an amount of \$40,000. The initial estimate for remediation was \$75,000; however, Leisureville is working to obtain construction options and updated quotes.

Mr. Brown stated that the District should explore options for remediation and funding strategies for the entire one-mile reach of canal right-of-way. District staff will obtain quotes for an engineering assessment to examine conditions and offer remediation

proposals including cost considerations. Mr. Brown stated that the District may need to consider a special assessment to provide dedicated rehabilitation funds, and explained that the District's enabling legislation provides language regarding assessments for special improvements. Staff will return to the Board with options for remediation.

5. Briefing on Future Board Agenda Items

Staff provided briefings on anticipated agenda items for the December 13, 2017 regular board meeting including:

- Approval of revisions to the Employee Handbook
- Approval to award bid for Mowing Services (RFB #17-9886P.06)
- Approval of qualified contractors to provide Encroachment Removal and Demolition Services (RFQ #17-10047P.02) and Tree & Vegetation Removal Services (RFQ #17-9887P.02)

Mr. Las Casas provided an overview of the District's current resources to maintain canals and rights-of-way and provided information and examples of new equipment options for consideration of future maintenance options.

5. Staff Reports

Executive Director's Report

The Board agreed to move the January 17, 2018 regular board meeting to January 10, 2018 in conjunction with the previously scheduled board workshop and annual landowners meeting.

Director of Operations & Maintenance

Due to time constraints, Mr. Strowd stated he will present an update on the SCADA project at the next board meeting.

Director of Administrative Services

Ms. Walker provided each board member with draft guidelines for annual review of the legal services contract. President Alderman stated the Board would review the guidelines and provide an annual review at the next meeting.

Director of Finance

Ms. Hoyt stated that the District's broker for liability insurance is expected to attend a future board meeting and tour the SCADA sites.

6. Board Comment

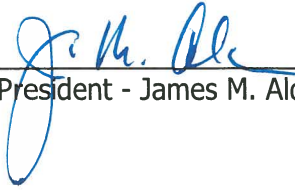
There were no additional board comments.

7. General Public Comment

There were no public comments.

8. Adjourn

There being no further business, the meeting adjourned at approximately 9:15 a.m.



President - James M. Alderman



Recording Secretary – Reagan Walker

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