



**MINUTES OF A REGULAR MEETING OF
THE BOARD OF SUPERVISORS OF
LAKE WORTH DRAINAGE DISTRICT
HELD AT THE DELRAY BEACH OFFICE ON
JULY 12, 2017 AT 8:30 A.M.**

Board Members Present:

James M. Alderman Steve Bedner (VIA PHONE) Harry Raucher
John I. Whitworth, III Jeffrey P. Phipps, Sr.

1. Call to Order

President Alderman called the meeting to order at 8:30 A.M.

2. Pledge of Allegiance

Mr. Whitworth led the Pledge of Allegiance.

3. Employee of the Quarter Presentation & 25-Year Service Recognition
• **John Warden, Licensed Applicator, Aquatics Crew**

Employee Committee representative, Kelsey Smith, announced John Warden as the Employee of the Quarter for April-June 2017. Mr. Brown and the Board of Supervisors also recognized Mr. Warden for his 25 years of service to the District and presented him with a service pin.

4. Agenda Revisions – Robert M. Brown, Executive Director

Mr. Brown announced that Agenda Item #11 was moved from the consent agenda to the discussion agenda.

5. Abstentions by Board Members from items on the Agenda

There were no abstentions.

6. General Public Comment

There was no public comment.

CONSENT

7. Board comment or request to pull items from Consent Agenda

8. Approval of minutes, check register and financial statement for the previous month

9. **Approval to piggyback the Palm Beach County Solid Waste Authority's contract with Bergeron Emergency Services for Hurricane/Disaster Debris Removal, Reduction and Disposal Services for a term ending May 7, 2022 - Tommy Strowd, Director of Operations & Maintenance**
10. **Approval to piggyback South Florida Water Management District herbicide contracts for a term ending June 30, 2018 (Project #16-8816L.10) - Tommy Strowd, Director of Operations & Maintenance - **MOVED TO DISCUSSION AGENDA****
11. **Board Vote on Consent Agenda**

A motion was made by Senior Vice President Whitworth to approve Consent Agenda Items 8 & 9, seconded by Supervisor Raucher, and approved unanimously.

DISCUSSION

12. **Approval of Fiscal Year 2017-18 Preliminary Operating Budget and authorization to advertise - Karen Hoyt, Director of Finance**

Ms. Hoyt presented a balanced preliminary operating budget of \$17,046,700, and stated there was an overall \$67,000 increase from the proposed budget. The budget revisions included additional non-ad valorem revenues and expenditures for contracted services, as well as technology services and training related to the SCADA (Supervisory Control and Data Acquisition) project.

Mr. Alderman inquired about additional funds budgeted for contracted services. Mr. Brown stated that additional funds were budgeted for public relations and outreach services.

Ms. Hoyt indicated that the District's workers compensation modification rate improved again which helped to maintain property casualty insurance expenditures.

Ms. Walker stated that the District solicited and received competitive quotes for health insurance and she does not expect any change in the proposed budget for health insurance from the previous fiscal year.

Ms. Hoyt recommended approval of the annual non-ad valorem assessment rate of \$48.00, including an increase of \$1.50 per acre or portion thereof. She also recommended approval of the FY18 Preliminary Operating Budget totaling \$17,046,700 and authorization to advertise the public notice.

Ms. Hoyt stated that the public hearing for the preliminary budget and approval of the final budget would be held at the August 2017 board meeting(s).

A motion was made by Supervisor Raucher to approve the \$48.00 annual non-ad valorem assessment rate, seconded by Supervisor Phipps and approved unanimously.

A motion was made by Supervisor Raucher to approve the FY18 Preliminary Operating Budget and authorize advertisement of the public notice, seconded by Supervisor Phipps and approved unanimously.

13. Approval to surplus and dispose of designated items - Karen Hoyt, Director of Finance

Ms. Hoyt presented a list of designated assets including a boat and miscellaneous technology items and recommended approval to surplus and dispose of the property pursuant to Chapter 274, Florida Statutes.

A motion was made by Supervisor Raucher to approve staff recommendation, seconded by Supervisor Phipps and approved unanimously.

10. Approval to piggyback South Florida Water Management District herbicide contracts for a term ending June 30, 2018 (Project #16-8816L.10) - Tommy Strowd, Director of Operations & Maintenance

Mr. Strowd presented an overview of the aquatic vegetation treatment program and budget history for herbicides. He stated that pursuant to Chapter 189, Florida Statutes, special districts may procure commodities from purchasing agreements with other governments. Staff recommended approval to 'piggy-back' South Florida Water Management District's (SFWMD) 2017 herbicide contracts.

Mr. Strowd stated that SFWMD's contracts do not include Lovert and Cutrine. He explained that Lovert is purchased from Brewer, Inc. as a sole source, and Cutrine expenditures are minimal and do not exceed procurement thresholds for advertisement.

A motion was made by Supervisor Raucher to approve staff recommendation to piggyback SFWMD's herbicide contracts, seconded by Supervisor Phipps and approved unanimously.

A motion was made by Supervisor Raucher to approve staff recommendation to procure Lovert from the sole source, Brewer, Inc, seconded by Supervisor Phipps and approved unanimously.

WORKSHOP

14. Canal Rehabilitation Program & Equipment Utilization Updates - Tommy Strowd, Director of Operations & Maintenance and Anthony LasCasas, Assistant Director of Facilities & Maintenance

Mr. LasCasas provided a progress update on the Canal Rehabilitation Program, stating that over the past 12 months, the District has cleared a total of 21.41 miles of vegetation on canal rights-of-way. He shared a cost analysis of contracted services versus District staff, and explained that District staff will continue to be assigned to the more difficult projects. He stated that staff's goal is to complete tree clearing projects by FY22, so the District can focus on maintenance only.

Mr. LasCasas also presented an update on equipment utilization rates factoring in time for travel, safety checks, routine and major maintenance, fueling, safety training and administrative activities. He stated that mower utilization was averaging 80% and that heavy equipment utilization is averaging 70%. He explained that heavy equipment utilization rates are influenced by the type of work being performed, such as routine dredging and maintenance versus tree clearing projects.

15. Canal Piping Policy Review - Robert M. Brown, Executive Director

Mr. Brown stated that staff was reviewing piping, paving and parking (PPP) agreements issued by the District and stated that, where possible, private commercial companies should be assessed additional use fees for piping of District canals. He shared that staff would continue to review these agreements and recommend a revised policy for the board's approval at a future date.

STAFF REPORTS

16. Executive Director's Report

Mr. Brown stated that legislative committee meetings are scheduled to begin in September 2017 and the legislative session will begin on January 9, 2018.

Director of Operations and Maintenance

Mr. Strowd provided an update on the SCADA project stating that construction and testing is ongoing. He also shared that the FY18 budget includes funds for contracted technical services and staff training.

Director of Administrative Services

Ms. Walker announced that the August Board Workshop is scheduled for Tuesday, August 8, 2017 and the regular Board Meeting is scheduled for Wednesday, August 16, 2017.

Director of Finance

Mrs. Hoyt stated that all required financial reports have been filed with the state auditor general.

District Counsel

No additional report.

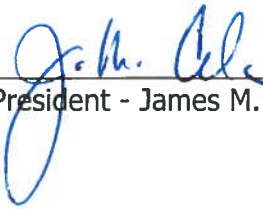
17. Board Comment

President Alderman thanked Jim Schultz and the aquatics crew for their outstanding efforts to treat vegetation in the District's canals and on rights-of-way.

Sr. Vice President Whitworth inquired about widening of the L-42W Canal. Mr. Strowd indicated the depth was sufficient, but the canal needed to be widened. He stated that digging through cap rock would be a challenge, and that District staff is consulting with an engineering firm.

18. Adjourn

There being no further business, the meeting adjourned at 10:12 A.M.



President - James M. Alderman



Recording Secretary – Reagan Walker

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