



**MINUTES OF A REGULAR MEETING OF
THE BOARD OF SUPERVISORS OF
LAKE WORTH DRAINAGE DISTRICT
HELD AT THE DELRAY BEACH OFFICE ON
APRIL 12, 2017 AT 8:30 A.M.**

Board Members Present:

James M. Alderman Steve Bedner Harry Raucher
John I. Whitworth, III Jeffrey P. Phipps, Sr.

1. Call to Order

President Alderman called the meeting to order at 8:30 A.M.

2. Pledge of Allegiance

Mr. Whitworth led the Pledge of Allegiance.

3. Employee of the Quarter Presentation - Kelsey Smith, Employee Committee
• **Megan Hoffman, Planner/Scheduler, Operations & Maintenance**

Committee Member Kelsey Smith announced Megan Hoffman as the Employee of the Quarter. Ms. Hoffman was recognized for her success in leading the District's Green Team. The Board thanked Ms. Hoffman for her service to the District.

4. Green Team Update - Megan Hoffman



Ms. Hoffman recognized her fellow Green Team members: Pam Barrera, Charlie Burn, Vickie Demerski, Troy Lee, Lena Owens, Coddie Sanders and Melissa Wheelihan. She announced that the District has realized a total cost savings of \$275,845 since the initiative began in 2009 through employee and management participation in many energy saving programs and recycling.

Ms. Hoffman stated that the Green Team had accomplished their initial goals and the committee will sunset since 'thinking green' has become part of the District's culture and standard business operations. She thanked management and the Board for their support over the past eight years.

5. Agenda Revisions - Robert M. Brown, Executive Director

There were no agenda revisions.

6. Abstentions by Board Members from items on the Agenda

There were no abstentions.

7. General Public Comment

Rob Long, Marc Tancer and Laura Bloom appeared on behalf of the Palm Beach Soil & Water Conservation District to present a letter of appreciation for exceptional service. The letter acknowledged the District's exceptional job to restore the right-of-way and canal system in the Agricultural Reserve area.

CONSENT

- 8. Board comment or request to pull items from Consent Agenda**
- 9. Approval of minutes, check register and financial statement for the previous month**
- 10. Approval for authorization to issue a quit claim deed to the Estate of John E. Crews. Location: Barama Park, Lot 7 and a portion of Lot 8, north side of L-14 Canal, 4306 Waterway Drive, Lake Worth (Project #17-10099.01) - Kelsey Smith, Project Surveyor**
- 11. Board Vote on Consent Agenda**

A motion was made by Supervisor Raucher to approve the Consent Agenda, seconded by Senior Vice President Whitworth and approved unanimously.

DISCUSSION

- 12. Approval of agreement with Jamestown Polo Club Shoppes, L.P. regarding the abandonment of Old Clint Moore Road. Location: L-40 Canal at Old Clint Moore Road and Military Trail. (Project #15-1119P.03) - Nicole Smith, Right-of-Way Permit Coordinator**

Ms. Smith stated that staff met with representatives of Jamestown PCS, LP to discuss the abandonment of Old Clint Moore Road and the right-of-way for the L-40 Canal. Palm Beach County will convey a non-exclusive ingress-egress easement to the District over the area that will be abandoned (north of the ¼ section line). Following Palm Beach County's approval of the development plan for Jamestown, the District will release and terminate the easement from Palm Beach County in exchange for:

- Jamestown granting a non-exclusive ingress-egress easement through the Polo Club Shoppes Shopping center
- Jamestown paying LWDD \$15,000.00 for reshaping of the canal and installation of rip-rap rubble (approximately 300 feet)
- Payment from Jamestown to LWDD within thirty (30) days of approval from Palm Beach County and the expiration timeframe for appeals

Staff recommended approval of the agreement between Jamestown PCS, LP and Lake Worth Drainage District subject to the above stated conditions.

Mr. Perry stated that both parties will be signing a "Proposed Abandonment of a Portion of Old Clint Moore Road" letter setting forth the terms of the agreement.

A motion was made by Senior Vice President Whitworth to approve staff recommendation, seconded by Supervisor Raucher and approved unanimously.

WORKSHOP

13. Proposed Canal 8 Road Improvements (Project #16-6189P.03) - Anne Perry, Right-of-Way Specialist

Ms. Perry explained that William Peralta, President of Valmel Investments, LLC, is requesting a Right-of-Way Permit from the District authorizing improvements to Canal 8 Road for the proposed townhome project, Canal Shores PUD. This project is located on the south side of the L-8 Canal and includes a portion of the District's right-of-way and varies from 6 feet on the west to 16 feet on the east for a distance of approximately 1,660 feet eastward from Military Trail.

Ms. Perry explained that the property is landlocked without improvements to Canal 8 road. The existing road only supports one-way traffic. Valmel will be required to obtain additional right-of-way from adjacent property owners on the south side of the existing road to widen the road to acceptable standards.

Staff recommended approval to issue a Right-of-Way Permit authorizing Canal 8 Road improvements subject to:

- Compensation of \$25,000.00 to the District for the removal of exotic vegetation on the north side of the L-8 Canal
- Installation of traffic calming devices to control traffic flow/speed and prevent accidents reducing the District's liability
- Construction of swales in accordance with Palm Beach County and/or Village of Palm Springs standards
- District Operating Policies and fees for the Right-of-Way Permit

Mr. Peralta stated Palm Beach County will permit him to construct a 20-foot wide road, but that he will need to acquire approximately 5 feet from the property owner(s) west of his property. Canal 8 Road will dead-end at the end of his site.

A motion was made by Senior Vice President Whitworth to approve staff recommendation, seconded by Supervisor Raucher and approved unanimously.

14. Equipment Utilization Overview - Tommy Strowd, Director of Operations & Maintenance, and Tony LasCasas, Assistant Director, Facilities & Maintenance

Mr. Strowd and Mr. LasCasas provided an overview of current utilization for the District's heavy equipment and mowers, illustrating current maximum and net utilization rates in consideration of normal business hours, maintenance, administrative activities, travel time, safety checks, fueling, etc. They proposed improvements to maximize equipment utilization rates including:

- Overtime work to mobilize/stage equipment and complete ancillary maintenance activities
- Split-shift schedules for mechanics to perform routine maintenance

- Take home vehicles on a trial basis allowing operators to travel directly to work sites
- Review option for third party or after hours fueling of equipment

Mr. LasCasas indicated that some of the proposed improvements will be implemented to determine if efficiencies are realized. He also stated that utilization rates will continue to be tracked to identify future efficiencies, and that staff will provide quarterly equipment utilization reports to the Board.

President Alderman thanked staff for their report and recognized their efforts to look for operational efficiencies.

STAFF REPORTS

15. Executive Director's Report

Mr. Brown stated that Senate Bill 10, sponsored by Senate President Joe Negron, was amended to include the C-51 Reservoir Project. Language was added regarding the State contributing funds to make it a public/private partnership. A final legislative report will be provided to the board in June 2017.

Mr. Brown stated that Tom McNicholas of McNicholas & Associates has been meeting with Palm Beach County Commissioners and staff regarding the Transfer of Development Rights. He indicated that Mr. McNicholas will attend next month's meeting to update the Board.

President Alderman suggested inviting each of the County Commissioners to tour the District.

Director of Operations and Maintenance

Mr. Strowd provided a progress update on construction of the SCADA system stating that underground work on Control Structure #17W is mostly complete and construction began on the piers for installation of the monitoring devices. The underground work commenced on Control Structure #1 and pier construction will begin soon. The transformer was installed at Control Structure #6 for three phase power. The District is awaiting building permits from Palm Beach County for Control Structures #2, #3, #11 and #12. The Section 408 Permits from the U.S. Army Corps of Engineers are expected within the month for Control Structures #2 and #6.

Mr. Strowd stated that installation of the new gates on Control Structure #11 is complete and all gates are fully operational.

Mr. LasCasas updated the Board on the progress of the Canal Rehabilitation Program. Over the past 12 months, the District has cleared a total of 19.08 miles of vegetation on canal rights-of-way (21.52 miles from October 2015 to current):

- LWDD – 10.67 miles; contractor – 7.43 miles; developer – 0.98 miles

Director of Administrative Services

Ms. Walker had nothing additional to report.

Director of Finance

Ms. Hoyt stated work continues on the annual financial audit and that the Fiscal Year 2017-18 budget process is underway.

District Counsel

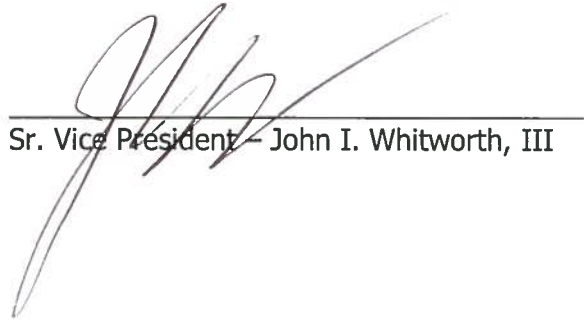
Mr. Perry had nothing additional to report.

16. Board Comment

Supervisor Raucher expressed his thanks to the Green Team and District staff for their efforts to realize cost savings.

17. Adjourn

There being no further business, the meeting adjourned at 10:15 A.M.



Sr. Vice President - John I. Whitworth, III



Recording Secretary - Joann M. Aylor

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