



**MINUTES OF
THE BOARD OF SUPERVISORS
WORKSHOP MEETING OF
LAKE WORTH DRAINAGE DISTRICT
HELD AT THE DELRAY BEACH OFFICE ON
NOVEMBER 7, 2016 AT 8:00 A.M.**

Board Members Present:

Harry Raucher
John I. Whitworth, III

James M. Alderman
Jeffrey P. Phipps, Sr.

1. Call to Order

President Alderman called the meeting to order at 8:00 a.m. Supervisor Bedner was not in attendance.

2. Agenda Revisions - Robert M. Brown, Executive Director

There were no agenda revisions.

3. Approval to award bid for installation and construction of SCADA System to Electron Corporation of South Florida, the lowest responsive and responsible bidder (RFB #16-9381L.02) - Tommy Strowd, Director of Operations & Maintenance

Mr. Strowd stated that the District received five bids in response to the Request for Bids solicited for construction of the SCADA (Supervisory Control and Data Acquisition) system and electrical upgrades.

1. Electron Corporation of South Florida - \$4,616,984
2. Florida Design Contractors - \$4,898,000
3. I.C.E. Engineering - \$4,910,047
4. Electro Design Engineering - \$4,984,341.54
5. T.L.C. Diversified - \$5,907,819

Mr. Strowd explained that the initial project estimate to construct both SCADA and electrical upgrades totaled \$3.8 million. The lowest bid received was approximately \$823,000 or 21% more than the estimate. Mr. Strowd stated that possible contributing factors for the increase were due to the one-of-a-kind system configuration and increasing costs due to an improving economy. He explained that the bids were considered reasonable given that there was limited variability between the bids.

Since the contract is segmented into individual components per each water control structure and there are plans to relocate Control Structure 9, staff suggested

removing the current requirements for Control Structure 9. With the requirements for Control Structure 9 removed, the lowest bid totaled \$4,254,846 which would represent an approximate 12% increase compared to the project budget. The removal of Control Structure 9 requirements did not change the bid ranking.

Staff recommended approval to award the contract for the SCADA/Electrical Construction project to Electron Corporation of South Florida, the lowest responsive and responsible bidder, for \$4,616,984.

A motion was made by Senior Vice President Raucher to approve the recommendation, seconded by Supervisor Whitworth and approved.

Staff recommended approval to modify the contract removing Control Structure 9 as a bid item for a revised contract amount of \$4,254,846.

A motion was made by Vice President Phipps to approve the recommendation, seconded by Senior Vice President Raucher and approved.

4. Update on Transfer of Development Rights – Robert M. Brown, Executive Director and Mark Perry, District Counsel

Mr. Perry stated that the Palm Beach County Board of County Commissioners was scheduled to consider this item on October 26, 2016. He explained that staff learned one of the commissioners would be absent and that others had outstanding questions. The District elected to postpone the item to provide additional time to brief commissioners.

Mr. Brown stated that by the time the item is rescheduled, there will be newly elected commissioners to brief. He also stated that the District could consider selling the underlying fee of its right-of-way and then retaining an exclusive easement over these areas.

President Alderman suggested Mr. Brown take the lead and brief stakeholder groups such as COBRA and the Delray Alliance.

5. Briefing on Future Board Agenda Items

Staff provided an overview of the draft agenda for the November 16, 2016 Board meeting and briefed board members on anticipated agenda items including:

- Approval to rescind five (5) Right-of-Way Permits on the E-4 Canal to allow continuation of priority canal rehabilitation efforts
- Approval to annex Boca Royale into the District's jurisdictional boundaries (Resolution 16-04)
- Approval of qualified contractors to provide Hazardous and Exotic Tree Removal Services
- Approval of qualified contractors to provide Encroachment Removal and Demolition Services

6. Staff Reports

Ms. Walker shared that Mr. Raucher and Mr. Bedner are up for re-election and have until the end of the December 14, 2016 Board of Supervisors meeting to submit their notice of intent to run.

President Alderman complimented staff on the office Halloween decorations.

Senior Vice President Raucher inquired about a future legislative briefing and the District's cyber security efforts.

Mr. Brown indicated that the District's legislative consultant would be attending the December Workshop. Ms. Walker indicated that the District had budgeted funds for a cyber security analysis and would also be looking at cyber security as part of the SCADA contract.

7. Executive Director's Annual Performance Evaluation

The board discussed Mr. Brown's annual performance and agreed that his performance was highly effective. The board complimented Mr. Brown on his overall management of the District and recommended a one-time merit payment totaling 5% of his annual salary.

A motion was made by Supervisor Whitworth to approve the recommendation, seconded by Senior Vice President Raucher and approved.

8. Board Comment

There was no additional board comment.

9. General Public Comment

There was no public comment.

10. Adjourn

There being no further business, the meeting adjourned at 10:03 A.M.

President - James M. Alderman

Recording Secretary - Joann M. Aylor