



**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF SUPERVISORS OF  
LAKE WORTH DRAINAGE DISTRICT  
HELD AT THE DELRAY BEACH OFFICE ON  
NOVEMBER 12, 2015 AT 8:30 A.M.**

**Board Members Present:**

Harry Raucher                      James M. Alderman                      Stephen Bedner  
John I. Whitworth, III              Jeffrey P. Phipps, Sr.

**1. Call to Order**

President Raucher called the meeting to order at 8:30 A.M.

**2. Pledge of Allegiance**

Mr. Bedner led the Pledge of Allegiance.

**3. LWDD Centennial Moment (11<sup>th</sup> Installment): 2005-2015 - Rosemary Rayman, Outreach & Records Manager**

**4. 20-Year Service Recognition - Robert M. Brown, Executive Director**  
• **Robert (Troy) Lee, Facilities Project Manager**

Mr. Brown introduced Mr. Lee and presented his 20-year service pin. Board members thanked Mr. Lee for his dedication and service to the District.

**5. Agenda Revisions – Robert M. Brown, Executive Director**

There were no agenda revisions.

**6. Abstentions by Board Members from items on the Agenda**

There were no abstentions or disclosures by the Board members.

**7. General Public Comment**

There were no public comments.

**CONSENT**

**8. Board comment or request to pull items from Consent Agenda**

**9. Approval of Minutes, Check Register and Financial Statement for the previous month**

10. **Approval for authorization to issue a quit claim deed to Hecktor Corporation, owner of Powerhouse Gym, for a portion of Tract 23, Block 1, Palm Beach Farms Company, Plat No. 9, Plat Book 27, Page 77. Location: South side of Okeechobee Boulevard, east of Skees Road on the L-1 Canal (LWDD Project No. 15-9774P.01) - Nicole Smith, Right-of-Way Permit Coordinator**
11. **Resolution No. 15-05 - Authorization to use Extraordinary Income funds - Karen Hoyt, Finance Director**
12. **Approval of updated appraisal for Robert and Brenda Gallik. Location: East side of Lake Eden, north of Lake Ida, E-4 Canal (LWDD Project No. 14-9589P.01) - Mark A. Perry, District Counsel**
13. **Board Vote on Consent Agenda**

*A motion was made by Senior Vice President Whitworth to approve the Consent Agenda, seconded by Supervisor Alderman and approved unanimously.*

#### **DISCUSSION**

14. **Approval to issue a Right-of-Way Permit for the Piping, Paving and Parking of the L-1 Canal to Charles M. Scardina, Jr., owner of Okeechobee Commons. Location: Southwest Quad of Okeechobee Boulevard and Skees Road on the L-1 Canal (LWDD Project No. 05-7784P.01) - Nicole Smith, Right-of-Way Permit Coordinator**

Ms. Smith stated that the adjacent property owner, Mr. Charles Scardina, Jr., requested to pipe and pave a portion of the L-1 Canal to allow for parking. The length of the proposed pipe is approximately 420 feet; approximately 75 feet of the canal is already piped. Piping this portion of the canal will be beneficial to District field staff, eliminating the need for segmented mowing and maintenance. Staff recommended approval to issue a right-of-way permit for the specified portion of the L-1 Canal subject to District operating policies, applicable fees, an appraisal to determine the fair market rental value, annual fee based on the fair market rental value to be adjusted every five years based on the Consumer Price Index (CPI), and approval of all engineering plans, site plans and plat by District staff.

*A motion was made by Supervisor Alderman to approve the recommendation, seconded by Supervisor Bedner and approved unanimously.*

15. **Approval to sell a portion of Chancery Case 407 to adjacent property owner, Community Land Trust of Palm Beach County. Location: L-14 Canal and Davis Road (LWDD Project No. 11-7029P.06) - Nicole Smith, Right-of-Way Permit Coordinator**

Ms. Smith presented this item in which Community Land Trust of Palm Beach County requested the District declare surplus Chancery Case 407 lands along on the L-14 Canal for a portion not to exceed 45 feet of the south 90.44 feet of Tract E, Block 121, Palm Beach Farms Company Plat No. 7, Plat Book 5, Page 72, and sell said lands to the adjacent property owner for fair market value subject to the District's operating policies, acceptable appraisal to determine fair market value, applicable fees, certificate of title and sketch of description.

Senior Vice President Whitworth inquired on the width of the canal and indicated his preference to retain as much right-of-way as possible in order to provide for a future staging area if needed.

Ms. Smith stated that she had requested Community Land Trust reduce the amount of right-of-way requested to include only the amount of right-of-way needed.

Mr. Larry Zabick, representing Community Land Trust, indicated that Palm Beach County is requiring improvements to Davis Road prior to additional units being permitted for construction.

Mr. Brown recommended deferring the item to a future board meeting to allow Community Land Trust an opportunity to confirm the amount of actual right-of-way needed.

*A motion was made by Supervisor Alderman to postpone the item, seconded by Senior Vice President Whitworth and approved unanimously.*

**16. Approval of contract with Smith Engineering Consultants, Inc. for engineering design phase (RFP No. 15-8308L.10) - Anthony LasCasas, Assistant Director of Facilities & Maintenance**

Mr. LasCasas provided an update on capital improvement maintenance projects and the estimated implementation schedule. He reviewed the solicitation and contract award timeline for Smith Engineering to provide electrical engineering services for the District's water control structures. Smith Engineering is working in concurrence with CH2MHill to ensure all electrical maintenance and repair activities are in compliance with the District's SCADA project. The contract with Smith Engineering for the preliminary evaluation phase was approved in July 2015 for \$8,500 and has been completed. The design, permitting and bid phase services are projected to cost \$68,000. The construction phase services are projected to cost \$26,500. Staff recommended approval of engineering services for the design and construction phases with Smith Engineering in the amount of \$94,500.

Supervisor Alderman inquired about the project timeline and shared his eagerness to complete maintenance projects.

Mr. Strowd stated that staff wanted to ensure comprehensive repairs that are in compliance with current construction codes and procurement standards, as well as complementary to the District's SCADA system.

*A motion was made by Supervisor Phipps to approve the recommendation, seconded by Supervisor Alderman and approved unanimously.*

**17. Approval to advertise a Request for Proposals for GPS-enabled fleet management software (LWDD RFP No. 15-9779L.01) - Anthony LasCasas, Assistant Director of Facilities & Maintenance**

Mr. LasCasas stated that District staff desires to implement a GPS fleet management system to improve scheduling and equipment utilization, automate daily work records, reduce paperwork and enhance driver safety. He indicated that the District will be soliciting vendors that can provide geo-fencing, PTO monitoring, preventative maintenance notifications, reporting, a mapping interface, and data exporting and integration capability. Mr. LasCasas estimated annual costs for services for approximately 80 units would cost between \$25,000 and \$35,000. Staff recommended approval to advertise a request for proposals for a GPS fleet monitoring system.

Senior Vice President Whitworth stated that while he is not opposed to utilizing GPS fleet management services, it should be used primarily as a constructive management tool.

Supervisor Alderman indicated that supervisors should also be held accountable to ensure operators are performing and equipment is utilized efficiently.

Mr. Phipps indicated his support for using GPS equipment monitoring product to increase accountability.

*A motion was made by Supervisor Bedner to approve the recommendation, seconded by Supervisor Phipps and approved unanimously.*

**STAFF REPORTS**

**18. Executive Director's Report**

Mr. Brown mentioned the Annual Landowners' Meeting will be held on Wednesday, January 6, 2016 at District Headquarters. Board members for Sub-Districts 1, 2 and 4 will be elected. Candidates seeking the elected office of supervisor must submit notice of their intent to run before the close of next month's Board meeting on December 16, 2015. To-date, notice has been received from James Alderman in Sub-District 1, Harry Raucher in Sub-District 4 and Steve Bedner in Sub-District 2.

Mr. Brown shared that the District will be hosting a holiday luncheon on Wednesday, November 18<sup>th</sup> and invited the Board members to attend.

On behalf of the District Board and employees, Mr. Brown expressed condolences for the employees from PEBB Enterprises who lost their lives in the plane crash in Ohio on November 10, 2015.

Mr. Brown stated he attended a Town Hall meeting hosted by Representative Bill Hager and Boca Raton Mayor Susan Haynie regarding the proposed legislation to annex areas that have historically received services from the District for 10 years or more. Although not attended by many residents within the affected area of Boca Raton, the District appreciated the opportunity to educate the public and elected officials in attendance on the intent and necessity of the proposed legislation. The City of Boca Raton expressed concerns regarding the proposed legislation including the perceived inadequate public process and notification procedures, as well as whether the assessment would include retroactive payments for services.

Mr. Brown discussed options on how the District might proceed, including presenting the proposed legislation at the local legislative delegation meeting on December 8<sup>th</sup>, not pursuing any further action, or writing a letter to the delegation summarizing the intent of the District's proposed legislation and commitment to work with the City of Boca Raton to address concerns in order to submit a future bill for consideration. The Board indicated their support for sending a letter to the delegation.

*A motion was made by Senior Vice President Whitworth to approve sending a letter to the delegation, seconded by Supervisor Phipps and approved unanimously.*

**Director of Operations and Maintenance**

Mr. Strowd had nothing to report.

**Director of Administrative Services**

Ms. Walker had nothing to report.

**Director of Stormwater Permitting & Engineering**

Mr. Martin had nothing to report.

**Director of Finance**

Ms. Hoyt stated the District's auditors are expected to complete their annual review in 2016 following receipt of financial information from the Florida Retirement System that must be recorded as a liability.

**District Counsel**

Mr. Perry stated that a letter to Palm Beach County Planning Director regarding the Transfer of Development Rights (TDRs) would be finalized and delivered the following week.

**19. Board Comment**

There were no additional comments from the Board.

**20. Adjourn**

There being no further business, the meeting adjourned at 10:05 A.M.

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President – Harry Raucher

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Recording Secretary – Joann M. Aylor