



**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF SUPERVISORS OF  
LAKE WORTH DRAINAGE DISTRICT  
HELD AT THE DELRAY BEACH OFFICE ON  
FEBRUARY 11, 2015 AT 8:30 A.M.**

**Board Members Present:**

Harry Raucher  
John I. Whitworth, III

James M. Alderman  
Jeffrey P. Phipps, Sr.

**Board Members Absent:**

Joyce D. Haley

**1. Call to Order**

President Raucher called the meeting to order at 8:30 A.M.

**2. Pledge of Allegiance**

Mr. Whitworth led the Pledge of Allegiance.

**3. LWDD Centennial Moment: 1915-1925 – Rosemary Rayman, Outreach and Records Manager**

Ms. Rayman introduced the second video in a twelve part series of LWDD Centennial Moments from 1915-1925.

**4. Agenda Revisions – Robert M. Brown, Executive Director**

There were no agenda revisions.

**5. Abstentions by Board Members from items on the Agenda**

Mr. Phipps abstained from voting on Item 11 of the Consent Agenda.

**6. General Public Comment**

There was no general public comment.

**CONSENT**

**7. Board Comment or Request to Pull Items from Consent Agenda**

**8. Approval of Minutes, Check Register, Financial Statement and Documents for the previous month**

9. **Approval to surplus and replace Tractor M-59 – Robert M. Brown, Executive Director**
10. **Approval of revised bid award for aquatic plant herbicides – Tommy Strowd, Director of Operations & Maintenance**
11. **Approval to enter into a contract with Coker Consulting, LLC for legislative consulting services (LWDD Project No. 15-9657L.01) – Reagan Walker, Director of Administrative Services**
12. **Authorization to extend approval to enter into a Piping, Paving and Parking License Agreement with Midtown. Location: Southwest Quadrant of the L-46 Canal and Military Trail (LWDD Project No. 07-8306P.01) – Nicole Smith, Right-of-Way Coordinator**
13. **Board Vote on Consent Agenda**

Supervisor Alderman requested Item 9 be postponed for further review and discussion.

*A motion was made by Supervisor Alderman to postpone Item No. 9 for 30 days, seconded by Vice President Whitworth and approved unanimously.*

*A motion was made by Supervisor Alderman to approve the Consent Agenda without Item 9, seconded by Vice President Whitworth and approved unanimously, with the exception of Mr. Phipps who abstained from Item 11.*

## **WORKSHOP**

14. **Capital Improvement Plan: Structure Maintenance Assessment – Anthony LasCasas, Structure Maintenance/Fleet Section Leader**

Mr. Strowd introduced the Capital Improvement Plan update and explained that according to the funding earmarked by the Board for infrastructure improvements, staff has completed initial field and dive assessments and prioritized projects.

Mr. Tony LasCasas explained that dive inspections took place in December 2014 and January 2015 at the 10 major structures. The structures were found to be in good to fair condition. There was some corrosion and isolated spalling identified. Control Structure 9 had grout missing and gaps were observed in the concrete sheeting behind bridge piles. A brief video of the underwater inspection at Control Structure 9 was presented.

Mr. Whitworth shared his concern with the location and erosion at Control Structure 9.

Mr. Brown stated that staff is considering relocating the structure to a location downstream; however, several residents on the north side of the canal east of Lawrence Road are on septic tanks. District staff will soon be meeting with the city of Boynton Beach to discuss the relocation and potential impacts.

Mr. LasCasas presented the proposed capital improvement projects for FY15 utilizing the \$1 million allocated for infrastructure improvements. Projects and improvements include:

- Installation of automated water stage monitoring devices at four remote sites
- Replacement of 23 standardized actuators at water control structures to improve reliability
- Replacement of three (3) radial gates at Control Structure 12
- Installation of new fencing and signage at control structures
- Inspection of electrical systems and installation of upgraded lighting
- Repairs to roofing, doors, interior lighting and paint at identified control houses
- Miscellaneous repairs as identified including replacement of flooring at Control Structure 12, grease lines, pump timers, staff gauges, and flap gates, as well as removal of siltation and improvements to structure access.

Mr. LasCasas shared the anticipated schedule for procurement solicitations and project completion.

Vice President Whitworth agreed that the replacement of gates at Control Structure 12 must be completed prior to the summer months, and mentioned to Mr. LasCasas that he would be supportive of obtaining an additional gate blank if needed.

Mr. Brown indicated an update regarding Control Structure 9 would be provided at next month's board meeting.

## **DISCUSSION**

**15. Approval to solicit proposals for mechanical actuators for water control structures (LWDD Project No. 15-8308L.03) – Anthony LasCasas, Structure Maintenance/Fleet Section Leader**

Staff recommended approval to solicit proposals for mechanical actuators for water control structures.

*A motion was made by Vice President Whitworth to approve the recommendation, seconded by Supervisor Alderman and approved unanimously.*

**16. Approval to solicit bids for procurement of water control gates (LWDD Project No. 15-8308L.04) – Anthony LasCasas, Structure Maintenance/Fleet Section Leader**

Staff recommended approval to solicit bids for procurement of water control gates.

*A motion was made by Supervisor Alderman to approve the recommendation, seconded by Supervisor Phipps and approved unanimously.*

**17. Approval to issue a Right-of-Way Encroachment Permit to Delray Medical Center for use of the E-3 Canal right-of-way for temporary**

**parking. Location: Southwest Quadrant of Linton Boulevard and Military Trail (LWDD Project No. 14-1708E.11) – Michael Brady, Plan Reviewer**

Mr. Brady presented Delray Medical Center's request to use approximately 1,190 Linear Feet of the District's E-3 Canal right-of-way for a two-year period during the construction of a new parking garage. Delray Medical Center proposes to construct 101 temporary parking spaces on the right-of-way for hospital staff and contractors. The temporary use area will consist of a 30' to 34' wide parking and travel lane and a tension cable barrier system resulting in 20 ft. of right-of-way remaining from the barrier to top of bank. The parking and travel lane will contain a compacted subgrade and limerock base. Delray Medical Center will routinely maintain the temporary access and restore the right-of-way to its existing condition. All existing encroachments, including trees, shrubs and fencing, will be removed within the right-of-way prior to constructing the temporary facilities. The proposed temporary parking within the E-3 right-of-way will be gated and limited to hospital staff and contractors only. All users will be issued badges required for entering the lot to enable the hospital to monitor the names of those utilizing the lot in the event it must be vacated for emergency purposes upon notification by the District. Delray Medical Center also agrees to remove the tension cable barrier upon the same notice. Staff recommended approval to issue a Right-of-Way Encroachment Permit for Delray Medical Center to use the E-3 Canal right-of-way for temporary parking for a duration of two years subject to; LWDD Operating Policies, all applicable fees, initial encroachment fee of \$23,800 and a user fee of \$4,760 annually.

Supervisor Phipps asked Attorney Mark Perry if the District will be liable for any injuries or deaths.

Attorney Perry confirmed the District will have indemnity as part of the permit and the Medical Center will be required to supply insurance.

*A motion was made by Supervisor Alderman to approve the recommendation, seconded by Supervisor Phipps and approved unanimously.*

## **STAFF REPORTS**

### **18. Executive Director's Report**

Mr. Brown informed the Board that he will be attending Palm Beach County Legislative Days in Tallahassee and invited the Board members to attend.

Mr. Brown also stated that it might be a good opportunity for the District to work with some of the local governments to obtain legislative funding or support for LiDAR coverage of the District.

### **Director of Operations and Maintenance**

Mr. Strowd stated he had no items to report.

### **Director of Administrative Services**

Ms. Walker stated that Megan Hanney and the Green Team (Brad Beam, Vickie Demerski, Troy Lee and Melissa Wheelihan) are planning activities for the District's annual Green Week to be held at the end of the month. Ms. Hanney provided an invitation to each of the Board members to attend the Green Week celebration event.

Ms. Walker stated the District will be taking advantage of a matching training incentive program offered by PGIT, the District's Property & Casualty Insurance Company. They offer a \$5,000 matching incentive to customers for safety training and equipment. All staff are currently receiving CPR/AED/First Aid training. The District has also updated and enhanced the first aid equipment in vehicles and buildings.

#### **Director of Engineering & Right-of-Way**

Mr. Martin stated that a draft report for the C-51 Reservoir Project has recently been published and the document is under review by staff.

#### **Director of Finance**

Ms. Hoyt stated she had no items to report.

#### **District Counsel**

Mr. Perry stated he had no items to report.

### **19. Board Comment**

There are no comments.

### **20. Adjourn**

There being no further business, the meeting adjourned at 9:35 A.M.

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President – Harry Raucher

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Recording Secretary – Joann M. Aylor